

## Stacey Parker

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**From:** Stacey Parker  
**Sent:** Wednesday, February 19, 2014 10:30 AM  
**To:** \*everyone; \_Council Members; Andy Rieger; Eddie Sims; Jane Cannon; Joy Hampton; Norman News; Oklahoma Daily; OU Nightly; Betty Love; Donita Smith; Doug Myers; R. Barnhart; R. Bendure; S. Coldwater; Vicky K. Holland; Wayne Wickham  
**Subject:** 2014 License Renewals

City of Norman  
201 West Gray  
Norman, Oklahoma 73069

Press Release

For Immediate Release

Contact: Stacey Parker  
City Of Norman  
366-5404  
[stacey.parker@normanok.gov](mailto:stacey.parker@normanok.gov)

Beginning on February 21, 2014 License Renewal Notices will be mailed to approximately 1,000 Trade Contractors (Electrical, Mechanical and Plumbing), as well as Sign and Structure Moving Contractors who carried an active license in the City of Norman during 2013. The renewals and payment are due back in City offices on or before March 31, 2014, and must be accompanied with the following items:

### Trade Contractor (Electrical Mechanical and Plumbing) License

- A copy of the contractor's Oklahoma State License issued from the Oklahoma Construction Industries Board
- A copy of a current Driver's License or State issued Identification Card/Photo ID
- Payment of Fee

### Sign Contractor

- A copy of the contractor's current Driver's License or State Issued Identification Card/Photo ID
- Sign Contractors Bond
- Payment of Fee

### Structure Moving Contractor

- A copy of the contractor's current Driver's License or State Issued Identification Card/Photo ID
- Certificate of Insurance
- Intrastate Motor Carrier License OR Unified Carrier Registration
- Payment of Fee

License renewals may be mailed to City Offices at 201-A West Gray Street, Norman, OK 73069. Renewals can also be conducted in person at the Development Services Office. Questions may be directed to the Development Services Division Permit Staff at (405) 366-5339.

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