

# City of Norman, OK

*Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069*



## Meeting Agenda

**Tuesday, February 10, 2015**

**6:30 PM**

**City Council, Norman Utilities Authority, Norman Municipal Authority,  
and Norman Tax Increment Finance Authority**

### **City Council**

*Mayor Cindy Rosenthal  
Council Member Greg Heiple  
Council Member Clint Williams  
Council Member Robert Castleberry  
Council Member Greg Jungman  
Council Member Lynne Miller  
Council Member Jerry Lang  
Council Member Stephen Holman  
Council Member Kyle Allison*

*Public wifi - connect to CityOfNormanPublic - Password: April1889.*

1 Roll Call

2 Pledge of Allegiance

### Minutes

3 **GID-1415-22** CONSIDERATION OF THE MINUTES AS FOLLOWS:

CITY COUNCIL FINANCE COMMITTEE MINUTES OF NOVEMBER 20, 2014  
CITY COUNCIL CONFERENCE MINUTES OF JANUARY 13, 2015  
CITY COUNCIL CONFERENCE MINUTES OF JANUARY 27, 2015  
CITY COUNCIL MINUTES OF JANUARY 27, 2015  
NORMAN UTILITIES AUTHORITY MINUTES OF JANUARY 27, 2015  
NORMAN MUNICIPAL AUTHORITY MINUTES OF JANUARY 27, 2015  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JANUARY 27, 2015

**Attachments:** [Text File Minutes](#)  
[November 20 Finance Committee Minutes](#)  
[January 13 Conference Minutes](#)  
[January 27 Conference Minutes](#)  
[January 27 CC Minutes](#)

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

### Proclamation

4 **P-1415-16** PROCLAMATION NO. P-1415-16: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SATURDAY, FEBRUARY 14, 2015, AS MARDI GRAS IN THE CITY OF NORMAN.

**Attachments:** [Text File Mardi Gras.pdf](#)  
[Mardi Gras](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1415-16 proclaiming Saturday, February 14, 2015, as Mardi Gras in the City of Norman.*

ACTION TAKEN: \_\_\_\_\_

**5 P-1415-17** PROCLAMATION P-1415-17: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2014, AS BLACK HISTORY MONTH IN THE CITY OF NORMAN

**Attachments:** [Text File Black History Month.pdf](#)  
[Black History Month.pdf](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1415-17 proclaiming the month of February, 2015, as Black History Month in the City of Norman and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

**6 Consent Docket**

*Consent Docket*

*This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers that item will be heard in regular order. Staff recommends that Item 7 through Item 22 be placed on the consent docket.*

*ACTION NEEDED: Motion to place Item \_\_\_\_\_ through Item \_\_\_\_\_ on the Consent Docket by unanimous vote.*

*ACTION TAKEN:*  
 \_\_\_\_\_

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.*

*ACTION TAKEN:*  
 \_\_\_\_\_

**Appointment**

**7 AP-1415-20** CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

**PUBLIC ARTS BOARD**

TERM: 02-10-15 TO 10-23-15 JANA MORING, WARD 4

**DEVELOPMENT OVERSIGHT COMMITTEE FOR TIF DISTRICT NO. 2**

TERM: 02-10-15 TO 04-10-15 CHRIS DRAGG, WARD 3

TERM: 02-10-15 TO 04-10-16 WILLIAM WILSON, WARD 1

**Attachments:** [Text File Appointments.pdf](#)

*ACTION NEEDED: Motion to confirm or reject the appointments.*

*ACTION TAKEN:* \_\_\_\_\_

**Easement**

- 8      **RE-0405-57**    RELEASE OF EASEMENT RE-0405-57:    CONSIDERATION OF RELEASE OF A PERMANENT ROADWAY EASEMENT ORIGINALLY GRANTED TO THE DOROTHY JANE INGELS TRUST D/B/A INGELS VINEYARD, L.L.C., FOR ACCESS TO PROPERTY LOCATED NORTH OF ROBINSON STREET BETWEEN 24TH AVENUE N.E. AND 36TH AVENUE N.E., APPROVAL OF PAYMENT IN THE AMOUNT OF \$5,000, AND APPROPRIATION FROM THE WASTEWATER FUND BALANCE.

**Attachments:** [Text File Ingels Release.pdf](#)

[RE-0405-57](#)

[Letter of Request Ingels.pdf](#)

*ACTION NEEDED: Acting as the City Council and Norman Utilities Authority, motion to approve or reject Release of Easement RE-0405-57; and, if approved, direct the filing thereof with the Cleveland County Clerk and payment in the amount of \$5,000 to The Dorothy Jane Ingels Trust b/d/a Ingels Vineyard, L.L.C., and appropriate \$5,000 from the Wastewater Fund Balance to Miscellaenous Services/Refunds and Reimbursements (032-5541-432.47006).*

*ACTION TAKEN:* \_\_\_\_\_

- 9      **RE-1415-1**    RELEASE OF EASEMENT E-1415-1:    CONSIDERATION OF RELEASE OF A PERMANENT DRAINAGE EASEMENT FILED OF RECORD ON JUNE 12, 1923, REQUESTED BY 1972 PROPERTIES, L.L.C., FOR 415 SOUTH LAHOMA AVENUE, NORMAN, OKLAHOMA.

**Attachments:** [Text File Release Lahoma](#)

[Release of Easement](#)

[Memo from Clerk](#)

[Letter of Request](#)

[Memo from Utilities](#)

*ACTION NEEDED: Motion to approve or reject Release of Easement RE-1415-1; and, if accepted, direct the filing thereof with the Cleveland County Clerk.*

*ACTION TAKEN:* \_\_\_\_\_

- 10 E-1415-17** EASEMENT E-1415-17: CONSIDERATION OF ACCEPTANCE OF A PERMANENT SANITARY SEWER EASEMENT DONATED BY SUE JEAN SHRIER MATHENY, TRUSTEE OF THE REVOCABLE LIVING TRUST, FOR THE WOODCREST INTERCEPTOR PROJECT.

**Attachments:** [Text File E-1415-17.pdf](#)

[E-1415-17](#)

[Woodcrest Alignment](#)

[Location Map Woodcrest Easement](#)

*ACTION NEEDED:* Motion to accept or reject Easement No. E-1415-17; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

*ACTION TAKEN:* \_\_\_\_\_

- 11 E-1415-32** EASEMENT E-1415-32: CONSIDERATION OF ACCEPTANCE OF A PERMANENT SANITARY SEWER EASEMENT DONATED BY EARL RAY WEST, TRUSTEE FOR THE WEST SPECIAL TRUST, FOR THE WOODCREST INTERCEPTOR PROJECT.

**Attachments:** [Text File E-1415-32](#)

[E-1415-32](#)

[Woodcrest Alignment](#)

[Location Map](#)

*ACTION NEEDED:* Motion to accept or reject Easement No. E-1415-32; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

*ACTION TAKEN:* \_\_\_\_\_

- 12 E-1415-34** EASEMENT E-1415-34: CONSIDERATION OF ACCEPTANCE OF A PERMANENT SANITARY SEWER EASEMENT DONATED BY ROBERT AND SARA JEAN CALONKEY FOR THE SEWER MAINTENANCE PROJECT FYE 2012 (SMP12).

**Attachments:** [Text File E-1415-34.pdf](#)

[E-1415-34](#)

[Location Map](#)

*ACTION NEEDED:* Motion to accept or reject Easement No. E-1415-34; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

*ACTION TAKEN:* \_\_\_\_\_

- 13 E-1415-35** EASEMENT E-1415-35: CONSIDERATION OF ACCEPTANCE OF A PERMANENT SANITARY SEWER EASEMENT DONATED BY ROBERT AND SUSAN CALONKEY FOR THE SEWER MAINTENANCE PROJECT FYE 2012 (SMP12).

**Attachments:** [Text File E-1415-35.pdf](#)

[E-1415-35](#)

[Location Map](#)

*ACTION NEEDED:* Motion to accept or reject Easement No. E-1415-35; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

*ACTION TAKEN:* \_\_\_\_\_

### **Grant**

- 14 0 GID-1415-10** CONSIDERATION OF ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$22,682.35 FROM THE OKLAHOMA OFFICE OF HOMELAND SECURITY TO BE USED BY THE FIRE DEPARTMENT TO EXPAND THE EMERGENCY MANAGEMENT PROGRAM AND TO PROVIDE EQUIPMENT TO THE ANIMAL WELFARE DIVISION FOR DISASTER PREPAREDNESS AND BUDGET APPROPRIATIONS TO THE GRANT PROJECT ACCOUNTS.

**Attachments:** [Text File Homeland Security Grant](#)

[Grant Documents](#)

[Summary of Approved Items](#)

*ACTION NEEDED:* Motion to accept or reject a grant from the Oklahoma Office of Homeland Security in the amount of \$22,682.35; and, if accepted, increase Other Revenue: Emergency Management Grant (022-0000-331.13-60) by \$22,682.35 and appropriate \$22,682.35 to Project GF0072, Emergency Management/C Corps #380.521 designating \$9,829.43 to General Supplies/Public Information (022-9508-422.30-15); \$2,050 to Uniforms and Clothing/Wearing Apparel (022-9508-422.35-03); \$7,304 to Minor Equipment and Tools/Minor Tools (022-9508-422.36-10) and \$3,498.92 to Other Supplies/Materials/Miscellaneous (022-9508-422.31-99).

*ACTION TAKEN:* \_\_\_\_\_

- 15      **K-1415-105**      CONSIDERATION OF THE ACCEPTANCE OF A CITIZENS CORPS GRANT IN THE AMOUNT OF \$3,500 FROM THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS TO BE USED FOR PUBLIC OUTREACH AND EDUCATION EFFORTS DURING THE 2015 MEDIEVAL FAIR, APPROVAL OF CONTRACT K-1415-105, AND BUDGET APPROPRIATION TO A SUPPLIES AND MATERIALS ACCOUNT.

**Attachments:** [Text File NACCHO grant.pdf](#)  
[K-1415-105.pdf](#)

*ACTION NEEDED: Motion to accept or reject a Citizens Corps Grant in the amount of \$3,500 from the the National Association of County and City Health Officials to be used for public outreach and education efforts during the 2015 Medieval Fair; and, if approved, approve Contract K-1415-105; authorize the execution thereof, direct submission thereof to the National Association of County and City Health Officials, increase Other Revenue/Emergency Management Grant (022-0000-331.13-60) by \$3,500 and appropriate \$3,500 to Project No. GF0023, MR Corps, NACCHO Grant 7, Other Supplies Materials/Miscellaneous (022-9508-422.31-99).*

*ACTION TAKEN:* \_\_\_\_\_

### Contract

- 16      **K-1112-124  
AMD #1**      AMENDMENT NO. ONE TO CONTRACT K-1112-124: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CAROLLO ENGINEERS, INC., INCREASING THE CONTRACT AMOUNT BY \$3,616,270 FOR A REVISED CONTRACT AMOUNT OF \$5,162,870 TO PROVIDE ADDITIONAL ENGINEERING SERVICES FOR THE PHASE II WATER TREATMENT PLANT IMPROVEMENT PROJECT.

**Attachments:** [Text File Carollo Amendment.pdf](#)  
[Carollo Amendment Task Order 2](#)  
[Exhibit A to Task Order 1](#)  
[Original Contract with Carollo](#)

*ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract K-1112-124 with Carollo Engineers, Inc., increasing the contract amount by \$3,616,270 for a revised contract amount of \$5,162,870; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 17 K-1415-23 AMD #1** AMENDMENT NO. ONE TO CONTRACT K-1415-23: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND M & M WRECKING, INC., INCREASING THE CONTRACT AMOUNT BY \$66,542.04 FOR A REVISED CONTRACT AMOUNT OF \$99,014.04 TO MODIFY THE SCOPE OF WORK FOR THE DEMOLITION AND CLEARING OF THE STRUCTURE AND PAVING AT 1 WEST GRAY STREET AND FINAL ACCEPTANCE OF THE PROJECT.

**Attachments:** [Text File Midwest Wrecking.pdf](#)

[K-1415-23 Amendment 1](#)

[Photographs 1 West Gray.pdf](#)

*ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract K-1415-23 with M&M Wrecking, Inc., increasing the contract amount by \$66,542.04 for a revised contract amount of \$99,014.04; and, if approved, authorize the execution thereof, accept the project, and direct final payment in the amount of \$73,865.64 to M&M Wrecking, Inc.*

*ACTION TAKEN:* \_\_\_\_\_

- 18 K-1415-102** CONTRACT K-1415-102: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND STANTECH L.L.C., FOR REMEDIATION OF THE UNDERGROUND FUEL STORAGE TANKS DISCOVERED DURING THE DEMOLITION AND CLEARING OF THE STRUCTURE AT ONE WEST GRAY STREET.

**Attachments:** [Text File Stantech.pdf](#)

[K-1415-102](#)

[Notice of Confirmed Release of Diesel](#)

[Indemnity Fund Application](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-102 with Stantech, L.L.C.; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 19 K-1415-80** CONTRACT K-1415-80: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MEDIASOLV SOLUTION CORPORATION IN THE AMOUNT OF \$351,847 TO PROVIDE AND INSTALL BODY WORN AND IN-CAR VIDEO RECORDERS FOR THE NORMAN POLICE DEPARTMENT.

**Attachments:** [Text File K-1415-80.pdf](#)

[Cost Breakdown.pdf](#)

[K-1415-80.pdf](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-80 with MediaSolv Solution Corporation in the amount of \$351,847; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 20 K-1415-81** CONTRACT K-1415-81: A CONTRACT BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA TO PROVIDE SOLID WASTE DISPOSAL SERVICES FOR THE UNIVERSITY OF OKLAHOMA THROUGH JUNE 30, 2017.

**Attachments:** [Text File K-1415-81](#)  
[K-1415-81](#)

*ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Contract K-1415-81 with the Board of Regents of the University of Oklahoma through June 30, 2017; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 21 K-1415-104** CONTRACT K-1415-104: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE NORMAN AMATEUR SOFTBALL FOUNDATION FOR THE USE OF THE REAVES PARK SOFTBALL COMPLEX FOR A PERIOD OF THREE YEARS.

**Attachments:** [Text File K-1415-104.pdf](#)  
[Reaves Softball Contract](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-104 with Norman Amateur Softball Foundation for a period of three years; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

### **Resolution**

- 22 R-1415-79** RESOLUTION R-1415-79: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$326,505 FROM THE GENERAL FUND BALANCE FOR TRANSFER TO THE NET REVENUE STABILIZATION (RAINY DAY) FUND AS RECOMMENDED BY THE FINANCE COMMITTEE.

**Attachments:** [Text File R-1415-79](#)  
[R-1415-79](#)

*ACTION NEEDED: Motion to adopt or reject Resolution No. R-1415-79*

*ACTION TAKEN:* \_\_\_\_\_

### **Non-Consent Items**

**23 R-1415-40** RESOLUTION R-1415-40: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO PLACE LOTS 1 THROUGH 32, BLOCK THREE, REPLAT OF MILLER ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE HIGH DENSITY RESIDENTIAL DESIGNATION AND REMOVE THE SAME FROM THE FLOODPLAIN DESIGNATION. (303, 333 AND 403 EAST BROOKS STREET)

- Attachments:** [Text File R-1415-40](#)  
[R-1415-40](#)  
[2025 Map](#)  
[Staff Report](#)  
[12-11-14 PC Minutes](#)  
[Postponement Request](#)

*ACTION NEEDED: Motion to adopt or reject Resolution No. R-1415-40; and, if adopted, amend the NORMAN 2025 Land Use and Transportation Plan according thereto*

*ACTION TAKEN:* \_\_\_\_\_

**24 O-1415-27** CONSIDERATION OF ORDINANCE O-1415-27 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS 1 THROUGH 32, BLOCK THREE, REPLAT OF MILLER ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-3, MULTI-FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (303, 333 AND 403 EAST BROOKS STREET)

- Attachments: [Text File O-1415-27.pdf](#)  
[O-1415-27](#)  
[PUD \(revised 1-22-15\)](#)  
[Location Map](#)  
[Prelim Site Dev Plan reviewed by PC](#)  
[Revised Staff Report.pdf](#)  
[Prelim Site Dev Plan \(revised 1-22-15\)](#)  
[Protest Map Revised 12-29-14](#)  
[Protests 12-9-14](#)  
[Protest 12-29-14](#)  
[PC Minutes](#)  
[Letter of protest 2-5-15](#)  
[Postponement Request](#)

*ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1415-27 upon Second Reading section by section.*

*ACTION TAKEN:* \_\_\_\_\_

*ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1415-27 upon Final Reading as a whole.*

*ACTION TAKEN:* \_\_\_\_\_

- 25      **PP-1415-12**      CONSIDERATION OF A PRELIMINARY PLAT FOR UNIVERSITY HOUSE NORMAN ADDITION, A PLANNED UNIT DEVELOPMENT, A REPLAT OF A REPLAT OF BLOCK 3, MILLER ADDITION. (GENERALLY LOCATED ON THE SOUTH SIDE OF PAGE STREET WEST OF BNSF RAILROAD RIGHT-OF-WAY) AND APPROVAL OF THE PROPOSED FLOODPLAIN MODIFICATION SET OUT IN FLOODPLAIN PERMIT APPLICATION NO. 553.

**Attachments:** [Text File Preliminary Plat.pdf](#)

[Location Map](#)

[Preliminary Plat](#)

[Transportation Impacts](#)

[Att A, Traffic Table](#)

[Staff Report](#)

[Prelim Site Dev Plan reviewed by PC](#)

[Revised Prelim Site Dev Plan \(revised 1-22-14\)](#)

[Pre-Development Summary](#)

[Greenbelt Comments](#)

[12-11-14 PC Minutes](#)

[Traffic Impact Study Brooks & Trout](#)

[Part One of Appendix](#)

[Part Two of Appendix](#)

[Postponement Request](#)

[Staff Review of Flood Plain Concerns](#)

*ACTION NEEDED: Motion to approve or reject the preliminary plat for University House Norman Addition, a Planned Unit Development, a replat of Block 3, Miller Addition and the proposed floodplain modification set out in Floodplain Permit Application No. 553.*

*ACTION TAKEN:* \_\_\_\_\_

**26 O-1415-28** CONSIDERATION OF ORDINANCE O-1415-28 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING THE PUBLIC UTILITY AND DRAINAGE EASEMENTS LOCATED IN LOTS 1 THROUGH 32 INCLUSIVE, BLOCK THREE (3), A REPLAT OF BLOCK 3 OF THE MILLER ADDITION, NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

- Attachments: [Text File O-1415-28](#)  
[Postponement Request](#)  
[O-1415-28](#)  
[Location Map](#)  
[Memo from Clerk](#)  
[Closure request](#)  
[Letter from ONG](#)  
[Staff Report](#)  
[PC Minutes](#)

*ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1415-28 upon Second Reading section by section.*

*ACTION TAKEN:* \_\_\_\_\_

*ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1415-28 upon Final Reading as a whole.*

*ACTION TAKEN:* \_\_\_\_\_

**27 Miscellaneous Discussion**  
**This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.**

**28 Adjournment**