

# City of Norman, OK

*Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069*



## Meeting Agenda

**Tuesday, June 23, 2015**

**6:30 PM**

**City Council, Norman Utilities Authority, Norman Municipal  
Authority, and Norman Tax Increment Finance Authority**

### **City Council**

*Mayor Cindy Rosenthal  
Council Member Greg Heiple  
Council Member Clint Williams  
Council Member Robert Castleberry  
Council Member Greg Jungman  
Council Member Lynne Miller  
Council Member Jerry Lang  
Council Member Stephen Holman  
Council Member Kyle Allison*

*Public wifi - connect to CityOfNormanPublic - Password: April1889.*

**1 Roll Call****2 Pledge of Allegiance****3 Consent Docket***Consent Docket*

*This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 4 through Item 26 be placed on the consent docket.*

**ACTION NEEDED:** Motion to place Item \_\_\_\_ through Item \_\_\_\_ on the Consent Docket by unanimous vote.

**ACTION TAKEN:** \_\_\_\_\_

**ACTION NEEDED:** Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

**ACTION TAKEN:** \_\_\_\_\_

**Minutes****4 [GID-1415-15](#) APPROVAL OF THE MINUTES AS FOLLOWS:****[0](#)**

CITY COUNCIL CONFERENCE MINUTES OF MAY 14, 2015  
 CITY COUNCIL NORMAN FORWARD PUBLIC MEETING MINUTES OF MAY 20, 2015  
 CITY COUNCIL CONFERENCE MINUTES OF MAY 26, 2015  
 CITY COUNCIL MINUTES OF JUNE 9, 2015  
 NORMAN UTILITIES AUTHORITY MINUTES OF JUNE 9, 2015  
 NORMAN MUNICIPAL AUTHORITY MINUTES OF JUNE 9, 2015  
 NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JUNE 9, 2015

**Attachments:** [Text File - Minutes](#)

[May 14 Conference Minutes](#)

[May 20 Norman Forward Public Mtg Minutes](#)

[May 26 Conf Minutes](#)

[June 9 CC Minutes](#)

**ACTION NEEDED:** Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

**ACTION TAKEN:** \_\_\_\_\_

**Ordinance**

- 5 [O-1415-7](#) CONSIDERATION OF ORDINANCE O-1415-7 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING ARTICLE XV, SECTIONS 13-1501 THROUGH 13-1519 AND SECTION 13-1522 OF CHAPTER 13 OF THE CODE OF THE CITY OF NORMAN BY ADDING PROVISIONS TO PROVIDE FOR THE HEALTH, SAFETY, AND WELFARE OF THE CITIZENS OF THE CITY OF NORMAN, NOT INCONSISTENT WITH CORPORATION COMMISSION RULES AND REGULATIONS, TO REGULATE THE AREAS OF ROAD USE, NOISE, FENCING, ODORS, AND SETBACKS OF OIL, GAS AND MINERAL PRODUCTION SITES LOCATED WITHIN THE CITY OF NORMAN; AND PROVIDING FOR THE SEVERABILITY THEREOF.

**Attachments:** [Text File](#)

[O-1415-7-Annotated](#)

[O-1415-7-Clean](#)

[January 20, 2015 Study Session](#)

[February 17, 2015 Study Session](#)

[June 16, 2015 Study Session](#)

*ACTION NEEDED: Motion to adopt or reject Ordinance O-1415-7 upon Second Reading section by section.*

*ACTION TAKEN:* \_\_\_\_\_

*ACTION NEEDED: Motion to adopt or reject Ordinance O-1415-7 upon Final Reading as a whole.*

*ACTION TAKEN:* \_\_\_\_\_

### **Appointment**

- 6 [AP-1415-27](#) CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

FLOODPLAIN PERMIT COMMITTEE

TERM: 06-12-15 TO 06-12-18: NEIL SUNSESON, WARD TWO

PIONEER MULTI-COUNTY LIBRARY BOARD

TERM: 07-01-15 TO 07-01-18: CHUCK THOMPSON, WARD 3

**Attachments:** [Text File - Appointments](#)

*ACTION NEEDED: Motion to confirm or reject the appointments.*

*ACTION TAKEN:* \_\_\_\_\_

### **Report/Communication**

- 7 [RPT-1415-6](#)  
[7](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF MAY 31, 2015, AND DIRECTING THE FILING THEREOF.

**Attachments:** [Text File](#)

[Finance Report](#)

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 8 [RPT-1415-6](#)  
[8](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF MAY, 2015, AND DIRECTING THE FILING THEREOF.

**Attachments:** [Text File](#)

[Monthly Report May 2015](#)

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

### **Purchases**

- 9 [GID-1415-81](#) AUTHORIZATION TO PURCHASE EIGHTY-THREE (83) SELF-CONTAINED BREATHING APPARATUS IN THE AMOUNT OF \$499,980.33 FROM CASCO INDUSTRIES UTILIZING THE HOUSTON GALVESTON AREA CONTRACT (HGAC).

**Attachments:** [Text File](#)

[Contract Pricing Verification HGAC.pdf](#)

[HGAC Spreadsheet.pdf](#)

[Purchase Requisition](#)

*ACTION NEEDED: Motion to approve or reject authorization to purchase eighty-three self-contained breathing apparatus in the amount of \$499,980.33 from Casco Industries through Conrad Fire Equipment utilizing the Houston Galveston Area Contract (HGAC).*

*ACTION TAKEN:* \_\_\_\_\_

- 10 [GID-1415-82](#) AUTHORIZATION TO PURCHASE A 21 PERSON WHEELCHAIR ACCESSIBLE BUS FROM COLONIAL EQUIPMENT COMPANY IN THE AMOUNT OF \$111,830 FOR THE FIRE DEPARTMENT UTILIZING THE GENERAL SERVICES CONTRACT (GSA), GS-30F-X0052.

**Attachments:** [Text File](#)

[Purchase of Bus Agreement](#)

[Bus Proposal.pdf](#)

[Purchase Requisition](#)

*ACTION NEEDED: Motion to approve or reject authorization to purchase a 21 person wheelchair accessible bus from Colonial Equipment Company in the amount of \$111,830 utilizing the General Services Contract (GSA) GS-30-F-X0052.*

*ACTION TAKEN:* \_\_\_\_\_

**Easement**

- 11      [E-1415-90](#)      EASEMENT E-1415-90: CONSIDERATION OF ACCEPTANCE OF A PERMANENT DRAINAGE EASEMENT FROM HUBERT F. BAKER IN THE AMOUNT OF \$25,457 FOR THE WEST LINDSEY STREET IMPROVEMENT PROJECT FROM 24TH AVENUE S.W. TO BERRY ROAD

**Attachments:** [Text File](#)

[Easement Table](#)

[E-1415-90](#)

[easement map 6-23-15](#)

*ACTION NEEDED: Motion to accept or reject Easement E-1415-90; and, if accepted, direct the filing thereof with the Cleveland County Clerk and payment in the amount of \$25,457 to Hubert F. Baker.*

ACTION TAKEN: \_\_\_\_\_

- 12      [E-1415-91](#)      EASEMENT E-1415-91: CONSIDERATION OF ACCEPTANCE OF A PERMANENT UTILITY EASEMENT FROM MOHAMMAD RAHIMI IN THE AMOUNT OF \$12,500 FOR THE WEST LINDSEY STREET IMPROVEMENT PROJECT FROM 24TH AVENUE S.W. TO BERRY ROAD.

**Attachments:** [Text File](#)

[Easement Table](#)

[E-1415-91](#)

[easement map 6-23-15](#)

*ACTION NEEDED: Motion to accept or reject Easement E-1415-91; and, if accepted, direct the filing thereof with the Cleveland County Clerk and payment in the amount of \$12,500 to Mohammad Rahani.*

ACTION TAKEN: \_\_\_\_\_

**Certificate of Survey**

- 13      [COS-1415-6](#)      CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY COS-1415-6 FOR TRACTS 2A AND 3A, COONOO ADDITION. (GENERALLY LOCATED ON THE EAST SIDE OF 72ND AVENUE S.E. APPROXIMATELY 1/4 MILE SOUTH OF STATE HIGHWAY 9, WITH A VARIANCE TO THE MINIMUM ACREAGE FOR THE SOUTH TRACT)

**Attachments:** [Text File](#)

[Location Map](#)

[Certificate of Survey](#)

[Staff Report](#)

[Variance Request for Acreage](#)

[Greenbelt Commission Comments - Coonoo Addition](#)

[6-11-15 PC Minutes - COS-1415-6](#)

*ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey COS-1415-6 for Tracts 2A and 3A, Coonoo Addition and variance in the minimum acre requirement for Tract 3A; and, if approved, direct the filing of the certificate of survey with the Cleveland County Clerk.*

*ACTION TAKEN:* \_\_\_\_\_

- 14      [COS-1415-7](#)      CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY COS-1415-7 FOR KOENIG ACRES. (GENERALLY LOCATED ON THE EAST SIDE OF 120TH AVENUE N.E. APPROXIMATELY ½ MILE SOUTH OF FRANKLIN ROAD)

**Attachments:** [Text File](#)

[Location Map](#)

[Certificate of Survey](#)

[Staff Report](#)

[Greenbelt Commission Comments - Koenig Acres](#)

[E-1415-92](#)

[6-11-15 PC Minutes - COS-1415-7](#)

*ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey COS-1415-7 for Koenig Acres; and, if approved, accept Easement E-1415-92 and direct the filing of the certificate of survey and easement with the Cleveland County Clerk.*

*ACTION TAKEN:* \_\_\_\_\_

### Special Claim

- 15      [SC-1415-14](#)      SPECIAL CLAIM SC-1415-14:      A CLAIM IN THE AMOUNT OF \$5,166.88 FROM OUTSIDE PLANT DAMAGE RECOVERY ON BEHALF OF COX COMMUNICATIONS FOR DAMAGES INCURRED TO AN UNDERGROUND CABLE BY A LINE MAINTENANCE CREW DURING REPAIRS TO A WATER LINE AT 2728 CIMARRON DRIVE.

**Attachments:**      [Text File - SC-1415-14](#)

[Memo from Clerk](#)

[Tort Claim Form - Cox](#)

[Tort Claim - Cox damages](#)

*ACTION NEEDED: Motion to approve or reject Special Claim SC-1415-14; and, if approved, direct payment in the amount of \$5,166.88 contingent upon obtaining a Release and Covenant Not to Sue from Outside Plant Damage Recovery on behalf of Cox Communications.*

*ACTION TAKEN:* \_\_\_\_\_

- 16      [SC-1415-15](#)      SPECIAL CLAIM SC-1415-15:      A CLAIM IN THE AMOUNT OF \$1,877.38 FROM SOUTHWESTERN BELL TELEPHONE COMPANY D/B/A AT&T OKLAHOMA FOR DAMAGES INCURRED TO A CABLE BY A LINE MAINTENANCE CREW DURING REPAIRS TO A WATER LINE AT 2732 CIMARRON DRIVE.

**Attachments:**      [Text File](#)

[Memo from Clerk](#)

[Tort Claim Voucher](#)

[Claim for Damages](#)

*ACTION NEEDED: Motion to approve or reject Special Claim SC-1415-15; and, if approved, direct payment in the amount of \$1,877.38 contingent upon obtaining a Release and Covenant Not to Sue from Southwestern Bell Telephone Company d/b/a AT&T Oklahoma.*

*ACTION TAKEN:* \_\_\_\_\_

### **Contract**

- 17 [K-1213-86](#)  
[AMD #2](#) AMENDMENT NO. TWO TO CONTRACT K-1213-86: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FREESE & NICHOLS TO PROVIDE ADDITIONAL CONSULTANT SERVICES FOR THE DEVELOPMENT OF THE MAIN STREET AND GRAY STREET ONE-WAY TO TWO-WAY CONVERSION IMPLEMENTATION PLAN TO BE ADDED TO THE COMPREHENSIVE TRANSPORTATION PLAN, AND APPROPRIATION OF CAPITAL FUND BALANCE.

**Attachments:** [Text File](#)

[Amendment #2 to K-1213-86 - Freese and Nichols](#)

[CVC Committee](#)

[Study Location Map](#)

[Req 250875 Freese Nichols Inc](#)

*ACTION NEEDED: Motion to approve or reject Amendment No. Two to Contract K-1213-86 with Freese Nichols in the amount of \$100,000; and, if approved, authorize the execution thereof and appropriate \$100,000 from the Capital Fund Balance (050-0000-253.20-00) to Project TC-0156, Main/Gray Two-Way Study, Design (050-9069-431.62-01).*

ACTION TAKEN: \_\_\_\_\_

- 18 [K-1415-137](#) CONSIDERATION AND AWARDING OF BID 1415-39 AND APPROVAL OF CONTRACT K-1415-137 WITH PARKEON IN THE AMOUNT OF \$27,112 FOR INSTALLATION OF A PARKING REVENUE CONTROL SYSTEM AT THE DOWNTOWN (GRAY STREET) PARKING LOT, PERFORMANCE BOND B-1415-99, STATUTORY BOND B-1415-100, AND MAINTENANCE BOND MB-1415-95.

**Attachments:** [Text File](#)

[Gray Street Parking Lot](#)

[Location map](#)

[Bid Record Gray Street Parking Lot](#)

[Options Offered by Parkeon for Multi Space Pay Stations](#)

[Downtown Parking Lot - Management Business Plan](#)

[K-1415-137](#)

[Perf B-1415-99](#)

[Stat B-1415-100](#)

[MB-1415-95](#)

[Req 250874 Parkeon Inc - K-1415-137](#)

*ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the base bid in the amount of \$18,720 plus add-ons in the amount of \$8,392 for a total contract amount of \$27,112 to Parkeon as the lowest and best bidder meeting specifications; approve Contract K-1415-137 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; and direct the filing of the bonds.*

ACTION TAKEN: \_\_\_\_\_

- 19      [K-1415-139](#)      CONTRACT K-1415-139:      A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PARKEON IN THE AMOUNT OF \$20,000 PER YEAR FOR THE OPERATION AND TO PROVIDE MAINTENANCE SUPPORT FOR THE PARKING REVENUE CONTROL SYSTEM AT THE DOWNTOWN GRAY STREET PARKING LOT.

**Attachments:** [Text File](#)

[K-1415-139.pdf](#)

[Gray Street Parking Lot](#)

[Location Map](#)

[Downtown Parking Lot - Management Business Plan](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-139 with Parkeon in the amount of \$20,000 per year; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 20      [K-1415-140](#)      CONTRACT K-1415-140:      A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CHICKASAW TELECOMMUNICATIONS SERVICES, INC., (CTSI) TO PROVIDE FOR PAYMENT OF A THREE PERCENT (3%) FEE IN LIEU OF FRANCHISE FEE FOR ANY REVENUE GENERATED AS A RESULT OF THE USE OF A FIBER OPTIC CONDUIT CONSTRUCTED BETWEEN THE NORMAN REGIONAL HEALTH SYSTEMS (NRHS) FACILITY AT 901 NORTH PORTER AVENUE AND THE NRHS FACILITY AT 3400 WEST TECUMSEH ROAD FOR A PERIOD OF FIVE YEARS.

**Attachments:** [Text File](#)

[K-1415-140](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-140 with CTSI; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 21      [K-1415-142](#)      CONTRACT NO. K-1415-142:      A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND 89ER DAY PARADE COMMITTEE IN THE AMOUNT OF \$5,000 FOR THE PURPOSE OF PROMOTING, ENCOURAGING AND PROVIDING SERVICES FOR THE 89ER DAY PARADE THAT WAS HELD APRIL 18, 2015, AS APPROVED IN THE FYE 2015 BUDGET.

**Attachments:** [Text File](#)

[Letter of Request 89er Day Parade](#)

[K-1415-142 - 89er Day Parade Comm](#)

[Purchase Requisition](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-142 with 89er Day Parade Committee in the amount of \$5,000; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 22**      [K-1415-143](#)      CONTRACT NO. K-1415-143: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE MCKINNEY PARTNERSHIP ARCHITECTS IN AN AMOUNT NOT TO EXCEED \$64,950 FOR THE PURPOSE OF PROVIDING ARCHITECTURAL SERVICES FOR THE UPDATED MUNICIPAL COMPLEX SPACE UTILIZATION STUDY AND FEASIBILITY ASSESSMENT FOR THE PROPOSED SENIOR CITIZENS CENTER.

**Attachments:** [Text File](#)

[McKinney Contract#K-1415-143](#)

[Lifespan Design Proposal](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-143 with McKinney Partnership in an amount not-to-exceed of \$64,955; and, if approved, authorize the execution thereof.*

ACTION TAKEN: \_\_\_\_\_

- 23**      [K-1415-144](#)      CONTRACT K-1415-144: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND URBAN CONTRACTORS, LLC, IN THE AMOUNT OF \$38,325 FOR THE SANTA FE DEPOT SEWER LINE REPAIR PROJECT AND ADOPTION OF RESOLUTION R-1415-109.

**Attachments:** [Text File](#)

[Depot Sewer Repair Quotes](#)

[K-1415-142 - Depot Sewer Line - Urban](#)

[Depot Project Resolution](#)

[Purchase Requisition](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-144 with Urban Contractors, L.L.C., in the amount of \$38,325; and, if approved, authorize execution of thereof and adopt Project Agent Resolution R-1415-109 granting tax exempt status to Urban Contractors, L.L.C.*

ACTION TAKEN: \_\_\_\_\_

- 24**      [K-1415-145](#)      CONTRACT NO. K-1415-145: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE CLEVELAND COUNTY INDUSTRIAL AUTHORITY AND JACOBS ENGINEERING IN THE AMOUNT OF \$170,000 FOR CONSULTANT SERVICES FOR THE DEVELOPMENT OF A PARKING STUDY UPDATE OF THE DOWNTOWN AND CAMPUS CORNER AREAS AND BUDGET APPROPRIATION FROM THE CAPITAL FUND.

**Attachments:** [Text File - K-1415-145](#)

[K-1415-145](#)

[Scope of Work for Norman Parking Study Update](#)

[Requisition #251090 Jacobs Engineering](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-145 with the Cleveland County Industrial Authority and Jacobs Engineering in the amount of \$170,000; and, if approved, authorize execution of thereof; appropriate \$170,000 from the Capital Fund Balance (050-0000-253.20-00) to Project No. TC0157, Parking Study Update, Design (050-9069-431.62-01); and upon reimbursement from the Cleveland County Industrial Authority and private donations receipt funds into Reimbursements/Other Agency (050-0000-366.12-30).*

ACTION TAKEN: \_\_\_\_\_

**WCC Court and Settlements**

- 25      [GID-1415-83](#)      CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$32,300 REGARDING GLENN LAUDERDALE VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC 2013-05128 J.

**Attachments:** [Text File](#)

[Lauderdale Order](#)

[Payment Schedule Lauderdale 6-23-15 CC](#)

[Lauderdale Reqs 6-23-15 CC](#)

*ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and, if approved, authorize compliance with the Workers' Compensation Court Order and direct payment of claims totaling \$33,453.95 which will constitute judgment against the City of Norman.*

*ACTION TAKEN:* \_\_\_\_\_

- 26      [R-1415-108](#)      **RESOLUTION R-1415-108:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AUTHORIZING COMPROMISE SETTLEMENT OF THE CLAIM FILED BY JESSE DUFFEY UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF JESSE DUFFEY V. THE CITY OF NORMAN, WORKERS' COMPENSATION CASE NO. WCC 2014-10080X DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COURT, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COURT JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

**Attachments:** [Text File](#)

[Duffey Resolution - 1415-108 6-23-15](#)

[Duffey Reqs 6-23-15 CC](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1415-108; and, if adopted, direct payment of claims totaling \$14,868.53 which will constitute judgment against the City of Norman.*

*ACTION TAKEN:* \_\_\_\_\_

- 27      **Miscellaneous Discussion**

**This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.**

- 28      **Adjournment**