

**NORMAN PLANNING COMMISSION
REGULAR SESSION MINUTES**

JANUARY 8, 2015

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 8th day of January 2015. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Vice Chair Sandy Bahan called the meeting to order at 6:30 p.m.

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Item No. 1, being:

ROLL CALL

MEMBERS PRESENT

Andy Sherrer
Roberta Pailes
Erin Williford
Sandy Bahan
Jim Gasaway
Tom Knotts
Chris Lewis

MEMBERS ABSENT

Dave Boeck
Cindy Gordon

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &
Community Development
Jane Hudson, Principal Planner
Janay Greenlee, Planner II
Roné Tromble, Recording Secretary
Leah Messner, Asst. City Attorney
Larry Knapp, GIS Analyst II
Terry Floyd, Development Coordinator
Todd McLellan, Development Engineer

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Item No. 2, being:

ELECTION OF OFFICERS FOR 2015

Vice Chair Bahan asked for nominations for the position of Chair for 2015.

Andy Sherrer nominated Sandy Bahan as Chair for 2015. Chris Lewis seconded the nomination.

Vice Chair Bahan asked if there were any other nominations. There being no additional nominations and no further discussion, a vote was taken with the following result:

YEAS	Andy Sherrer, Roberta Pailles, Erin Williford, Jim Gasaway, Tom Knotts, Chris Lewis
NAYES	None
ABSTAIN	Sandy Bahan
MEMBERS ABSENT	Dave Boeck, Cindy Gordon

Commissioner Bahan was elected Chair for 2015 by a vote of 6-0-1.

Chair Bahan asked for nominations for the position of Vice-Chair for 2015.

Andy Sherrer nominated Tom Knotts as Vice-Chair for 2015, and Roberta Pailles seconded the nomination.

Chair Bahan asked if there were any other nominations. There being no additional nominations and no further discussion, a vote was taken with the following result:

YEAS	Andy Sherrer, Roberta Pailles, Erin Williford, Sandy Bahan, Jim Gasaway, Chris Lewis
NAYES	None
ABSTAIN	Tom Knotts
MEMBERS ABSENT	Dave Boeck, Cindy Gordon

Commissioner Knotts was elected Vice-Chair for 2015 by a vote of 6-0-1.

Chair Bahan asked for nominations for the position of Secretary for 2015.

Chris Lewis nominated Erin Williford as Secretary for 2015, and Roberta Pailles seconded the nomination.

Chair Bahan asked if there were any other nominations. There being no further nominations and no discussion, a vote was taken with the following result:

YEAS	Andy Sherrer, Roberta Pailles, Sandy Bahan, Jim Gasaway, Tom Knotts, Chris Lewis
NAYES	None
ABSTAIN	Erin Williford
MEMBERS ABSENT	Dave Boeck, Cindy Gordon

Commissioner Williford was elected Secretary for 2015 by a vote of 6-0-1.

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The meeting recessed briefly to allow the newly elected officers to take their seats.

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CONSENT DOCKET

Chair Bahan announced that the Consent Docket is designed to allow the Planning Commission to approve a number of items by one motion and vote. The Consent Docket consisted of the following items:

Item No. 3, being:

APPROVAL OF THE DECEMBER 11, 2014 REGULAR SESSION MINUTES

Item No. 4, being:

PP-1415-14 – CONSIDERATION OF A PRELIMINARY PLAT SUBMITTED BY EVANS ENTERPRISES, INC. (SMC CONSULTING ENGINEERS, P.C.) FOR EVANS ENTERPRISES ADDITION GENERALLY LOCATED APPROXIMATELY ½ MILE NORTH OF INDIAN HILLS ROAD ON THE EAST SIDE OF INTERSTATE DRIVE.

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Chair Bahan asked if any member of the Commission wished to remove any item from the Consent Docket. There being none, she asked for discussion by the Planning Commission.

DISCUSSION AND ACTION BY THE PLANNING COMMISSION:

Jim Gasaway moved to place Item Nos. 3 and 4 on the Consent Docket and approve by one unanimous vote. Chris Lewis seconded the motion.

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Andy Sherrer, Roberta Pailles, Erin Williford, Sandy Bahan, Jim Gasaway, Tom Knotts, Chris Lewis
NAYES	None
MEMBERS ABSENT	Dave Boeck, Cindy Gordon

Ms. Tromble announced that the motion, to place approval of Item Nos. 3 and 4 on the Consent Docket and approve by one unanimous vote, passed by a vote of 7-0.

Item No. 3, being:

APPROVAL OF THE DECEMBER 11, 2014 REGULAR SESSION MINUTES

This item was approved as submitted on the Consent Docket by a vote of 7-0.

Item No. 4, being:

PP-1415-14 – CONSIDERATION OF A PRELIMINARY PLAT SUBMITTED BY EVANS ENTERPRISES, INC. (SMC CONSULTING ENGINEERS, P.C.) FOR EVANS ENTERPRISES ADDITION GENERALLY LOCATED APPROXIMATELY ½ MILE NORTH OF INDIAN HILLS ROAD ON THE EAST SIDE OF INTERSTATE DRIVE.

ITEMS SUBMITTED FOR THE RECORD:

1. Location Map
2. Preliminary Plat
3. Staff Report
4. Transportation Impacts
5. Preliminary Site Plan
6. Pre-Development Summary
7. Greenbelt Commission Comments

The Preliminary Plat for EVANS ENTERPRISES ADDITION was approved on the Consent Docket by a vote of 7-0.

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Item No. 5, being:

O-1415-20 – NANCY MUENZLER REQUESTS VACATION OF A PORTION OF THE RIGHT-OF-WAY OF FRITZLAN ROAD GENERALLY LOCATED AT THE WEST END OF FRITZLAN ROAD.

ITEMS SUBMITTED FOR THE RECORD:

1. Location Map
2. Staff Report
3. Applicant's Exhibit A
4. OG&E Letter
5. OEC Non-Objection email
6. Excerpt of December 11, 2014 Planning Commission Minutes

The applicant's representative has requested postponement of this item to the February 12, 2015 Planning Commission meeting.

DISCUSSION AND ACTION BY THE PLANNING COMMISSION:

Chris Lewis moved to postpone Ordinance No. O-1415-20 to the February 12, 2015 Planning Commission meeting. Jim Gasaway seconded the motion.

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Andy Sherrer, Roberta Pailles, Erin Williford, Sandy Bahan, Jim Gasaway, Tom Knotts, Chris Lewis
NAYES	None
MEMBERS ABSENT	Dave Boeck, Cindy Gordon

Ms. Tromble announced that the motion, to postpone Ordinance No. O-1415-20 to the February 12, 2015 Planning Commission meeting, passed by a vote of 7-0.

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Item No. 6, being:

MISCELLANEOUS COMMENTS

Ms. Connors announced that the Planning Commission needs to schedule a Study Session for some training by the Legal staff. She believes Commissioner Boeck also has an item he wants to discuss on the study session agenda.

A Study Session was scheduled to be held just prior to the next Planning Commission meeting on February 12, 2015, beginning either at 6:00 p.m. or 5:30 p.m., depending on how much time will be needed to cover the items.

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Item No. 7, being:

ADJOURNMENT

Chris Lewis moved to adjourn. Jim Gasaway seconded the motion. There being no further comments from Commissioners or staff, and no further business, the meeting adjourned at 6:40 p.m.



Norman Planning Commission