

NORMAN ANIMAL WELFARE CENTER OVERSIGHT COMMITTEE
October 28, 2013

The Norman Animal Welfare Center Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in the Multi-Purpose Room on the 28th day of October, 2013 at 5:30 p.m. The notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray Street on the 21st of October 2013. The meeting was also posted on the City of Norman website.

I. CALL TO ORDER.

Co-Chairperson Mark Howery called the meeting to order at approximately 5:40 p.m.

II. ROLL CALL.

BOARD MEMBERS PRESENT:

Co-Chairperson Mark Howery
Co-Chairperson Jennifer Golden
Ginger Noble, D.V.M.
Jennifer Kidney PhD
Jayne Crumpley
Joe Carter D.V.M

ABSENT:

Councilman Stephen Tyler Holman
Michelle Carey

OTHER PRESENT:

Holly Rains, Animal Welfare
John Bowman, Animal Welfare Supervisor
Jim Maisano, Deputy Chief
Kim Fairbanks, Citizen (Hands Helping Paws)
Jeff Bloomgarden, Citizen (FAN)

III. APPROVAL OF THE JULY 22, 2013 MINUTES

Jennifer Kidney pointed out the misspelling of microchip should be microchipped. Mark has requested that he and Jennifer Golden both be titled as Co-chairpersons from this point forward. Jennifer Kidney requested that there be no titles before the names. A motion to accept all comments and the minutes as amended was made by Jennifer Golden and seconded by Jayne Crumpley. The motion was carried.

IV. MONTHLY STATISTICS FOR AUGUST-SEPTEMBER 2013

John Bowman told that the Statistics look good. Mentioned that the donations are really good. The general donations for September were \$49,214.60 including the Sara/cat porch project. Sara/cat porch project brought in \$19,562. Jim Maisano mentioned that there is enough for the cat porch, awnings, and furniture and items for the cat porch, and the family is looking into other uses for the additional monies.

V. CONSTRUCTION UPDATE ANIMAL WELFARE-QUESTIONS

Jim Maisano informed that the phone and fiber lines have been moved. Office personnel are temporarily housed in the break room. The Denise Miles adoption building will be the first to be demolished and renovated. It will start next Monday, November 4, 2013 and the ending day is September 1, 2014.

Jim Maisano brought up that the last time the shelter was open on Saturday it was closed on Monday. They had kept track of adoptions and calls and found out that they adopted more animals during the week then they did on Saturday and had more calls on Monday about missing animals. With the Shelter being short staff it does make it hard to work six days a week. They are trying to do special events outside of the shelter and are currently asking for more support help. Jayne Crumpley suggested that they should be look into weather extending the Public Safety Tax may be used to get more support personnel.

John Bowman asked for help from the Committee for developing written Standard Operating Procedures (SOPs), from intake all the way to adoption. Also for fostering there needs to be additional work to develop the details of an agreement, including, for example, who is paying for what.

John Bowman also gave an update on how the Shelter is handling the spay/neuter of the animals since there is no longer a contract with OSU. Dr. Boone is contracting with the Shelter to provide spay/neuter services at the Animal Resource Center (ARC) in Oklahoma City one day a week. John explained that, with the monies left in the budget, they can only afford to do one day a week.

Mark Howery brought up the policy that no animal can be adopted from a shelter unless they have been spay/neutered and asked if that can be temporarily relaxed. John Bowman replied that the Oklahoma Sterilization Act says that they either have to be all spay/neutered or have to collect a deposit of sufficient monetary value. For decreasing unwanted pets we need to spay/neuter. He would like to offer a low cost spay/neuter clinic.

MISCELLANEOUS

Jeff Bloomgarden, the representative of Friends of Animals of Norman(FAN) spoke, and stated he would like to have a Standard Operating Procedure for the evaluation of dogs that are getting euthanized. FAN would like to have the opportunity to be able to pull those dogs. John Bowman discussed the current procedures and said these types of SOP's would be something they would be working on in the future.

Jeff Bloomgarden mentioned that there wasn't enough publicity for the adoptions on Saturdays and that there were game days which affected the traffic. These factors affected how many people come up for adoption on Saturdays. Jeff Bloomgarden said FAN was committed to working with the Shelter and providing volunteers as needed, and he thought there would be improvement in the Saturday adoption numbers after football season.

John Bowman talked about a complaint that came in from a citizen through Co-Chairperson Jennifer Golden. John Bowman said he was looking into the complaint, but asked if there are any complaints in the future to please be sure to let him or Deputy Chief Maisano know so they could take the correct action. John emphasized that they cannot resolve issues that they do not know about. Jennifer Golden spoke briefly about the issue of what is to be done with severely injured animals after hours, and Joe Carter said there is really not much that can be done with financial resources. Joe Carter mentioned that it was not always advisable to euthanize injured animals in the field and mentioned some issues that arose after the May tornadoes. Jeff Bloomgarden stated that FAN had discussed fund raising for such a purpose and he would bring the matter up with their Board.

Kim Fairbanks asked if there is a preparedness plan for Norman in case of a disaster, considering what Moore went through after the May tornado. Like a temporary shelter if needed? John Bowman said he was going to get with Gayla and talk to FAN about doing emergency and core training for the volunteers. Kim Fairbanks asked what agency you would call. Dr. Joe Carter answered that there are federal and state groups that get assigned tasks in these types of disasters.

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VII ADJOURNMENT

A motion to adjourn the meeting was made by Dr. Joe Carter at 7:30 p.m. The motion was seconded by Dr. Ginger Noble the motion was carried.

ATTEST:

Mark Howery Co-Chairperson