

**BOARD OF ADJUSTMENT MINUTES**

**AUGUST 24, 2011**

The Board of Adjustment of the City of Norman, Cleveland County, Oklahoma, met in Regular Session in the South Conference Room of the Norman Municipal Building, 201-A West Gray, at 4:30 p.m., August 24, 2011. Notice and agenda of said meeting were posted in the Municipal Building at the above address 24 hours prior to the beginning of the meeting.

Item No. 1, being:

**CALL TO ORDER**

Chairman Tom Sherman called the meeting to order at 4:35 p.m.

\* \* \*

Item No. 2, being:

**ROLL CALL**

MEMBERS PRESENT

Hank Ryan  
Howard Saxion  
Tom Sherman

MEMBERS ABSENT

Margaret Farmer  
Jim Ruhl

A quorum was present.

STAFF PRESENT

Doug Koscinski, Manager, Current Planning  
Wayne Stenis, Planner II  
Roné Tromble, Recording Secretary

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Item No. 3, being:

**APPROVAL OF MINUTES OF THE JULY 27, 2011 REGULAR MEETING.**

*Howard Saxion moved to approve the minutes of the July 27, 2011 Regular Meeting as submitted. Hank Ryan seconded the motion.*

The motion was tabled until the end of the meeting.

\* \* \*

Item No. 4, being:

**BOA-1112-6 – SDF CONSTRUCTION, L.L.C., REQUESTS A MINOR VARIANCE OF APPROXIMATELY 3" TO THE 5' SIDE YARD SETBACK TO ALLOW A NEWLY CONSTRUCTED HOUSE TO CONTINUE TO ENCROACH FOR PROPERTY LOCATED AT 1301 OLMSTEAD COURT.**

**ITEMS SUBMITTED FOR THE RECORD**

1. Staff Report
2. Location Map
3. Applicant's Statement of Justification
4. Site Plan
5. Combined Site Plan
6. Photo

**PRESENTATION BY STAFF**

Mr. Stenis presented the staff report, a copy of which is filed with the minutes. There were no protests filed on this application.

Mr. Saxion asked about the pipeline along the west side of the property. Dan Baumann, the applicant, said he believes the pipeline carries crude oil. Mr. Saxion asked how far the structure is from the centerline of the pipeline. Mr. Baumann indicated it is approximately 25'. The structure is outside the pipeline easement. He thinks the foundation contractor was so concerned about staying out of the pipeline easement that he shifted it to the east a little bit.

Mr. Sherman asked what the front yard setback is. Mr. Koscinski responded that this is a Planned Unit Development and the front setback is 14'. In most cases, they are moving the houses back to get some additional parking. Mr. Baumann noted that this lot has a fire hydrant at the southeast corner which also impacts the driveway.

**PRESENTATION BY THE APPLICANT**

The applicant was present, but had nothing to add to the staff presentation.

**COMMENTS FROM THE AUDIENCE**

None

**DISCUSSION AND ACTION BY THE BOARD OF ADJUSTMENT**

*Hank Ryan moved to grant the Minor Variance of approximately 3" to the 5' side yard setback for property located at 1301 Olmstead Court. Howard Saxion seconded the motion.*

There being no further discussion, a vote was taken with the following result:

YEAS	Hank Ryan, Howard Saxion, Tom Sherman
NAYS	None
ABSENT	Margaret Farmer, Jim Ruhl

Chairman Sherman announced that the motion to grant the Minor Variance passed by a vote of 3-0. He informed the applicant of the 10-day appeal period before the decision is final.

\* \* \*

Item No. 3, being:

**APPROVAL OF MINUTES OF THE JULY 27, 2011 REGULAR MEETING.**

Mr. Ryan stated that he has read the minutes of the previous meeting and knows of no reason why he cannot vote on the motion.

The tabled motion was: *Howard Saxion moved to approve the minutes of the July 27, 2011 Regular Meeting as submitted. Hank Ryan seconded the motion.*

There being no further discussion, a vote was taken with the following result:

YEAS	Hank Ryan, Howard Saxion, Tom Sherman
NAYS	None
ABSENT	Margaret Farmer, Jim Ruhl

Chairman Sherman announced that the motion to approve the July 27, 2011 Minutes passed by a vote of 3-0.

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Item No. 5, being:

**MISCELLANEOUS DISCUSSION**

None

\* \* \*

Item No. 6, being:

**ADJOURNMENT**

There being no further business, Chairman Sherman adjourned the meeting at 4:44 p.m.

PASSED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Board of Adjustment