

City of Norman
CDBG Policy Committee
February 3, 2016

The CDBG Policy Committee of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on February 3, 2016 at 6:00 p.m. Notice and Agenda of the meeting were posted at 201 W Gray Building A, the Norman Municipal Complex and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

ITEM NO. 1 BEING: Call to Order.

Co-Chair Kathleen Wilson called the meeting to order at 6:00 p.m.

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**ITEM NO. 2 BEING: Roll Call.**

MEMBERS PRESENT:           Linn Blohm  
                                  Lloyd Bumm  
                                  Karen Canavan  
                                  Jayne Crumpley  
                                  Joyce Green  
                                  Travis Humphrey  
                                  Kyle Lankford  
                                  Heidi Smith  
                                  Kathleen Wilson

MEMBERS ABSENT:           Catherine Bruce  
                                  Debie Fidler  
                                  Allen Heinrichs  
                                  Renee O’Leary  
                                  Janice Oak  
                                  Bob Staples

STAFF MEMBERS PRESENT:   Lisa Krieg, CDBG /Grants Manager

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ITEM NO. 3 BEING: Approval of the January 6, 2016 Minutes.

Motion by J Crumpley for approval; **Second** T Humphrey. All approve.

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**ITEM NO. 4 BEING: Staff Presentation of the CDBG Housing Rehabilitation Programs.**

L Krieg gave a presentation describing the CDBG Housing Rehabilitation programs. Housing Rehabilitation is responsible for coordinating projects of comprehensive rehabilitation, emergency repair and accessibility modifications. This program spent approximately \$387,940 of actual construction costs to low income residents of our community. The guidelines for qualification as well as a scope of items to be addressed were presented for each program.

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ITEM NO. 5 BEING: Discussion of Program Budget Development and Timeline.

The next meeting will be held on March 2nd and will be devoted to the budget development.

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**ITEM NO. 6 BEING: Report from Subcommittee on Policy Development for Funding of Outside Requests.**

Heidi Smith reported that the Subcommittee had met twice and was concentrating on development of an application packet modeled after those utilized by several Foundations when soliciting requests for funding. The subcommittee will continue to pursue their research and will present a recommendation to the committee for consideration at a later date.

**ITEM NO. 7 BEING: Existing Project Discussion and Updates.**

L Krieg said that the finalization of the park projects is underway with all work scheduled to be completed by July 2016. The environmental assessment and contractual obligations for Food and Shelter are underway with anticipation of a contract being forwarded to City Council in late March.

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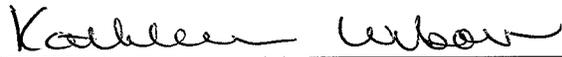
ITEM NO. 8 BEING: Miscellaneous Comments.

There were none.

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**ITEM NO. 9 BEING: Adjournment**

The meeting was adjourned at 8:30 p.m.



Kathleen Wilson, Co-Chair