

Resolution

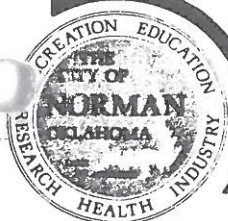
R-8889-1

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING FEES FOR COPYING AND/OR MECHANICAL REPRODUCTION OF RECORDS AND FOR THE SEARCH FOR CERTAIN RECORDS.

- § 1. WHEREAS, the City Council, in its meeting of November 12, 1985, adopted Resolution No. R-8586-24 establishing fees for photocopying open public records in the amounts of \$.50 per page for the first 20 pages and \$.20 per page thereafter on a single document to cover the cost of labor, materials, and equipment; and
- § 2. WHEREAS, the State Legislature, on May 23, 1988, passed House Bill No. 1846 which states that in no instance shall a document copying fee exceed \$.25 per page for documents having the dimensions of 8 1/2" x 14" or smaller or a maximum of \$1.00 per copied page for a certified copy; and
- § 3. WHEREAS, where a request has been made for the inspection of an open public record, no fee will be charged; and
- § 4. WHEREAS, a fee of \$.25 per page shall be charged for photocopying an open public record, 21 pages and thereafter on a single document shall be \$.20, and \$.50 per copied page for a certified copy, such fees to cover the cost of labor, materials, and equipment; and
- § 5. WHEREAS, for copying any open public record which cannot be reproduced by photocopying, such as a computer printout or a blueprint, the requester shall be charged the actual cost to the City, including the cost of labor, materials, and equipment; and
- § 6. WHEREAS, a search fee shall be charged a requester who is using the record solely for a commercial purpose. Such fee shall be the actual cost to the City of producing the record, including the cost of labor, materials, and equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

- § 7. That a record custodian may demand prepayment of a fee whenever the estimated amount exceeds \$10.00. The prepayment amount shall be an estimate of the cost of copying, mechanical reproduction, or searching for the record. Any overage or underage in the prepayment amount shall be settled prior to producing the requested record or delivering the copy of mechanical reproduction of the record.



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PASSED AND ADOPTED this 9th day of August, 1988.

Lisa Reynolds
Mayor

ATTEST:

Mary Hatley
City Clerk