

**CITY COUNCIL OVERSIGHT COMMITTEE MEETING**

**CONFERENCE ROOM – MUNICIPAL BUILDING  
201 WEST GRAY**

**WEDNESDAY, FEBRUARY 13, 2013**

**5:30 P.M.**

- 1. CONTINUED DISCUSSION REGARDING THE COMMERCIAL LIGHTING ORDINANCE.**
- 2. CONTINUED DISCUSSION REGARDING WATER CONSERVATION MEASURES AND ACTIVITIES RELATIVE TO THE EASTERN RED CEDAR AND THE USE OF DROUGHT RESISTANT LANDSCAPING ON CITY OWNED CAPITAL PROJECTS AND PROPERTIES.**
- 3. POSSIBLE MODIFICATIONS TO THE WATER CONSERVATION PLAN REGARDING SCHEDULED DAYS FOR WATER USE RESTRICTIONS AND DROUGHT CONDITION TRIGGERS.**
- 4. MISCELLANEOUS DISCUSSION.**

**ITEM 1**

**COMMERCIAL**

**LIGHTING**

**ORDINANCE**



# office memorandum

**TO:** Oversight Committee Members

**FROM:** Susan Connors, AICP, Planning and Community Development Director

*SC*

**DATE:** February 13, 2013

**RE:** Amendments to the Lighting Ordinance

On January 9, 2012 the City Council Oversight Committee met to discuss changes to the Commercial Lighting Ordinance. An amended draft Ordinance had been prepared by Council members and submitted to the Committee for review (Exhibit A). Staff also prepared and presented an amendment to the existing Commercial Lighting Ordinance (Exhibit B) which was also discussed at the January meeting.

After lengthy discussion on the two versions in January, the Committee suggested that staff look at the following changes to determine how they might be included the version that was prepared by staff:

1. Allowing 30-foot poles so businesses can use the OG&E payment plan: This is only possible if all poles can be 30 feet. However, there is still discussion that poles at or near residential property would be 20 feet (Exhibit B). OG&E cannot accommodate a 20-foot pole height requirement with a full cut-off fixture. Exhibit C allows 30-foot poles for all poles.
2. Addressing spillover in right-of-way and entrances: The amendments to the lumens cap will allow additional light on the property (Exhibits B and C).
3. Removing commercial on commercial spillover requirements: The lumens cap at the property line between commercial properties has been removed.
4. Keeping the photometric plan requirement with a waiver to opt out that includes an inspection to ensure no spillover: The photometric plan is optional.
5. Changing the lumen caps as outlined by staff: As provided in Exhibits B and C.

Staff reviewed the minutes of the last Oversight Committee to determine what additional information would be appropriate to submit for the February meeting. Staff has prepared a third ordinance option (Exhibit C) which takes the discussion elements from the last meeting and combines that with the previous two drafts and what we found as elements of agreement from those sources.

It was also requested that staff contact Electrical Engineers and determine the cost of preparing a photometric plan and if it would be possible for the City to contract to have photometric plans prepared. Staff is working to provide this information at the Oversight Committee meeting.

EXHIBIT A

**PROPOSED REPLACEMENT TO LIGHTING ORDINANCE**

**SEC. 431.6 -- COMMERCIAL OUTDOOR LIGHTING STANDARDS**

- §1. For all new commercial, industrial, institutional, and multi-family land uses, developments, buildings, and structures that require a building permit subsequent to the effective date of this Section, all outdoor lighting fixtures shall meet the requirements of this Ordinance. This Ordinance, as to new construction, does not apply to properties zoned or used for single-family or two-family dwellings. All new construction outdoor lighting fixtures shall be installed and maintained so that:
- a. No more than 0.2 footcandles of measurable light is projected onto any adjacent or nearby property that is zoned or used for single-family or two-family purposes; and
  - b. No unreasonable glare shall be experienced from adjacent or nearby property that is zoned or used for single-family or two-family purposes, or experienced from a public vehicular right of way. Glare, as used in this ordinance, shall mean direct lighting emitted from a luminaire that causes, upon a reasonable person with average sensibilities, either: i) reduced vision or temporary blindness to those in a public vehicular right of way thereby posing a traffic hazard to drivers, or ii) physical discomfort, or visual impairment to those on adjacent or nearby property that is zoned or used for single family or two-family purposes.
- §2. All applications for building permits involving the installation of outdoor lighting shall include at least the following information:
- a. An accurate site plan of the proposed development indicating the location of property lines, and all existing and proposed land improvements, including but not limited to buildings, parking lots, streets, sidewalks and walkways, landscaped areas, and accessory structures;
  - b. The estimated footcandles at ground level at the boundaries of the site and beyond as it abuts or is nearby other properties that are zoned or used for single-family or two-family purposes;
  - c. The plans, descriptions and data required for a building permit shall be sufficiently complete to enable the designated official to readily determine whether compliances with the requirements of this Code will be met. If such plans, descriptions and data are not sufficient, the

applicant shall submit such additional evidence as reasonably requested by the City of Norman.

- §3. As to both existing lighting fixtures and new construction lighting fixtures, after the effective date of this ordinance, ~~any owner or resident may file a residential light trespass complaint with the City of Norman and that complaint will be investigated by the City.~~ whenever a complaint about existing lighting is received, it shall be investigated to determine if corrective action is warranted in accordance with the standards and requirements of this Ordinance. If ~~the~~ a Code Compliance Officer or Norman Police Officer finds that an exterior lighting fixture results in light spillover off of the subject property and onto a residential property that is zoned or used for single-family or two-family purposes, in excess of 0.2 footcandles of measurable light, or that a light has caused glare as defined above, then the owner of the offending light shall be notified in writing and given a reasonable period of time to replace the fixture, adjust the fixture, or install permanent shielding such that neither the light source nor any spillover light can be detected on the abutting residential property. Light measurements shall be made at the residential property line using a direct reading portable light meter held at six feet above ground level in a vertical position perpendicular to the property line and facing the outdoor light in question. Measurements shall be made at least one hour after sunset or at least one hour prior to sunrise.

## EXHIBIT B

### SEC. 431.6 -- COMMERCIAL OUTDOOR LIGHTING STANDARDS

(Established by Ord. No. O-1011-44 – June 21, 2011)

1. Purpose and Intent. It is the intent of this Section to define practical and effective measures by which the obtrusive aspects of commercial outdoor light usage can be minimized, while preserving safety, security, and the nighttime use and enjoyment of property. These measures are intended to reduce light spillover, minimize glare, and decrease resource waste.

2. Conformance with Applicable Codes. All new commercial outdoor lighting shall be installed in conformance with the provisions of this Ordinance, as well as the currently adopted versions of the Building Code, the Electrical Code, and the Sign Code of the City of Norman as applicable and under appropriate permit and inspection, whichever is the more restrictive.

3. Applicability.

(a) Building Construction. For all public or private commercial, industrial, institutional, and multi-family land uses, developments, buildings, and structures that require a permit subsequent to the effective date of this Section (July 22, 2011), all new outdoor lighting fixtures shall meet the requirements of this Section of the Code.

(b) These lighting regulations do not apply to properties zoned or used for single-family or two-family dwellings.

(c) Exempt Lighting. The following luminaires and lighting systems are exempt from these requirements:

(1) Internally illuminated signs.

(2) Temporary lighting for theatrical, television, and performance areas.

(3) Lighting for non-commercial public or private athletic fields and recreational facilities, although any such lighting should be mounted, aimed, and shielded so that lighting primarily falls within the boundaries of such athletic fields and recreational facilities and lights are extinguished when not in use.

(4) Lighting in swimming pools and other water features governed by the most recently adopted National Electrical Code.

(5) Lighting for police, fire, and other emergency services, or required by any state or federal agency, such as the FAA.

(6) Interior lighting.

(7) Temporary holiday lighting.

(8) Low-voltage landscape lighting.

(9) Exterior lights that are mounted within interior courtyards or other areas of the building that are not visible from any abutting residential property.

(10) Decorative and architectural lighting of bridges, public monuments, or public art, although all luminaires should be installed to minimize glare and be shielded such that no glare is visible from any abutting property.

(11) New street lights installed within public rights-of-way.

(12) New lighting to be placed on historic properties such that it is important that the new lighting be in harmony with the period lighting of the property.

(d) Prohibited Lighting. The following luminaires and lighting systems may not be used or installed within the City of Norman:

- (1) The use of laser source light or any similar high-intensity light for outdoor advertising or entertainment.
- (2) The operation of searchlights for advertising purposes.

4. Compliance.

- (a) Whenever a complaint about existing lighting is received, it shall be investigated to determine if corrective action is warranted in accordance with the standards and requirements listed in Tables 1 and 2 of this section of the Code.
- (b) A one-time hardship extension may be administratively granted for up to 180 days, but the applicant must agree in writing to comply with this section of the Code and submit a plan for compliance.
- (c) If the administrative exception is denied, that decision may be appealed to the Board of Adjustment, who may grant the extension as a Special Exception.
- (d) An additional one year extension above the six month administrative extension may be granted as a Special Exception by the Board of Adjustment provided (a) lights within twenty-five feet of any residential boundary have been modified to comply with this section, and (b) the extent of the renovation is large enough to require additional time based on the difficulty in finding compatible lights or the cost of the retrofit must be amortized over a longer timeframe. Property owners may re-apply to the Board for an additional one year extension, provided that a specific plan of compliance has been provided to the Board demonstrating extreme hardship.

**TABLE 1  
POLE MOUNTED LIGHTS**

Criteria	Trigger(s)	Compliance	Amortization Period
Commercial, Industrial, Institutional, or Multi-Family Property adjacent or across an alley from property which is zoned or used as a single or two-family dwelling.	<ul style="list-style-type: none"> <li>Complaint of light spillover, and evidence that bulb is visible from a residential property boundary, OR</li> <li>Replacement of luminaire</li> </ul>	<ul style="list-style-type: none"> <li>Install shield, AND/OR</li> <li>Re-aim to minimize glare, OR</li> <li>Replace with full cut-off luminaire</li> </ul>	180 days after notification
Commercial, Industrial, Institutional, or Multi-Family Property within 350 feet of property which is zoned or used as a single or two-family dwelling.	<ul style="list-style-type: none"> <li>Complaint of light spillover, and evidence that bulb is visible from a residential property boundary, OR</li> <li>Major remodel of parking area where sixty percent of lights are replaced.</li> </ul>	<ul style="list-style-type: none"> <li>Install shield, AND/OR</li> <li>Re-aim to minimize glare, OR</li> <li>Replace with full cut-off luminaire</li> </ul>	180 days after notification, OR at the time a CO is issued for remodel
All other complaints regarding Commercial, Industrial, Institutional, or Multi-Family outdoor lighting	<ul style="list-style-type: none"> <li>Complaint of light spillover, and evidence that bulb is visible at the property boundary and, after inspection by staff**, evidence of glare as defined by this Ordinance, OR</li> <li>Replacement of luminaire, OR</li> <li>Major remodel of parking area where sixty percent of lights are replaced.</li> </ul>	<ul style="list-style-type: none"> <li>Install shield, AND/OR</li> <li>Re-aim to minimize glare, OR</li> <li>Replace with full cut-off luminaire</li> </ul>	180 days after notification, OR at the time a CO is issued for remodel

\*\*Complaints of glare that interfere with a driver's visual performance may be reviewed by the Police Department.

**TABLE 2  
WALL PACKS**

Criteria	Trigger	Compliance	Amortization Period
Commercial, Industrial, Institutional, or Multi-Family Property adjacent or across an alley from property which is zoned or used as a single or two-family dwelling.	<ul style="list-style-type: none"> <li>Complaint of light spillover, and evidence that bulb is visible from residential property boundary, OR</li> <li>Replacement of luminaire</li> </ul>	<ul style="list-style-type: none"> <li>Install shield, OR</li> <li>Replace with full cut-off luminaire</li> </ul>	180 days after notification
Commercial, Industrial, Institutional, or Multi-Family Property within 150 feet of property which is zoned or used as a single or two-family dwelling.	<ul style="list-style-type: none"> <li>Complaint of light spillover, and evidence that bulb is visible from residential property boundary, OR</li> <li>Replacement of luminaire, OR</li> <li>Building expansion exceeding 1500 square feet.</li> </ul>	<ul style="list-style-type: none"> <li>Install shield, OR</li> <li>Replace with full cut-off luminaire</li> </ul>	180 days after notification, OR at the time a CO is issued for the expansion
Commercial, Industrial, Institutional, or Multi-Family Property within 350 feet of property which is zoned or used as a single or two-family dwelling.	<ul style="list-style-type: none"> <li>Complaint of light spillover, and evidence that bulb is visible from residential property boundary, OR</li> <li>Replacement of luminaire, OR</li> <li>Building expansion exceeding 5000 square feet.</li> </ul>	<ul style="list-style-type: none"> <li>Install shield, OR</li> <li>Replace with full cut-off luminaire</li> </ul>	180 days after notification, OR at the time a CO is issued for expansion
All other complaints regarding Commercial, Industrial, Institutional, or Multi-Family outdoor lighting	<ul style="list-style-type: none"> <li>Complaint of light spillover, and evidence that bulb is visible at the property boundary and, after inspection by staff**, evidence of glare as defined by this Ordinance, OR</li> <li>Replacement of luminaire, OR</li> <li>Building expansion exceeding 5000 square feet.</li> </ul>	<ul style="list-style-type: none"> <li>Install shield, AND/OR</li> <li>Replace with full cut-off luminaire</li> </ul>	180 days after notification, OR at the time a CO is issued for expansion

\*\*Complaints of glare that interfere with a driver's visual performance may be reviewed by the Police Department.

## 5. General Outdoor Lighting Standards.

### (a) Fixture Standards.

- (1) Except as otherwise provided, all new nonexempt outdoor lighting fixtures shall be full cut-off fixtures mounted horizontally to the ground that prevent excessive light from going upward; outdoor luminous tube lighting does not require shielding but total output from all lighting is subject to the limits set forth in Section 5(f).
- (2) Ordinary maintenance of existing fixtures, including replacement of lamps, is specifically allowed provided the new lamps are not increased in lumens. If existing fixtures are removed in order to upgrade, redesign, or reconfigure the lighting design on the property, then such fixtures must conform to the requirements of this section.

### (b) Pole Mounted Lights.

- (1) The maximum light level at any point on an abutting residential property line shall not exceed 0.2 footcandles. ~~When the abutting property is non-residential or public right of way, the maximum light level at any point ten feet beyond the property boundary shall not exceed 0.2 footcandles.~~
- (2) Shielding must be permanently installed to ensure continued compliance with this requirement.
- (3) Parking lots should be illuminated to a minimum level of 0.2 footcandles, with a uniformity ratio of 20/1 or less.
- (4) ~~Light poles installed within twenty five (25) feet of any residential property line or public right of way may not exceed twenty (20) feet in height. All other light poles may not exceed thirty (30) feet in height. Height is measured to the underside of the lens, and includes any concrete base.~~

### (c) Lights Mounted to Walls of Buildings or Structures.

- (1) All wall mounted lighting on buildings or structures shall be full cut-off fixtures.
- (2) When such new lights are installed on a wall, the lights may not exceed a mounting height above the roof line of the building or structure.
- (3) New lights mounted on the underside of any roof overhang shall be fully recessed so that the lens cover is flush with the bottom surface of the overhang.

### (d) Accent Lighting.

- (1) Except as allowed under 5(d)(2) below, new fixtures used for accent lighting shall be full cut-off, or directionally shielded lighting fixtures that are aimed and controlled so that the directed light is substantially confined to the object intended to be illuminated. All such lights shall be aimed and shielded to prevent excessive light from going upward.
- (2) Fixture types may include floodlights, wall sconces, lanterns, recessed can lights, architectural or decorative lights, or any other fixture that meets the intent of this section. Decorative architectural wall mounted fixtures are not required to be cut-off, semi cut-off, or full cut-off fixtures, so long as such fixtures do not result in any glare as later defined or light spillover onto any abutting residential property greater than 0.2 footcandles when the property is zoned or used as single- or two-family residential.
- (3) ~~The maximum illumination of any vertical surface or angular roof surface shall not exceed 2.0 lumens per square foot of building façade on the side that is illuminated.~~

- (4) Lighting required for the night-time display of the American flag may be of any type or intensity, but if directed up towards the flag, the light fixtures shall be installed to minimize glare and shielded such that the light source is not visible from any abutting single-family or two-family property.
- (e) Canopy Lighting. New lighting under canopies shall be adequate to facilitate the activities taking place in such locations (a minimum of 0.2 footcandles). Any facility utilizing a drive-through area such as banks, service stations, convenience stores, car washes, etc., shall comply with the following requirements:
  - (1) New light fixtures mounted in canopies or soffits for drive-through locations shall be installed so that the bulb is fully recessed and the lens is flush with the bottom surface of the canopy, soffit, or overhang.
  - (2) Fuel dispensing locations shall be illuminated so that the minimum lighting level is at least ten (10) lumens per square foot but no more than sixty (60) lumens per square foot of the canopy area.
  - (3) Automated Teller Machines (ATMs) shall be illuminated so that the minimum lighting level is at least five (5) lumens per square foot, but no more than sixty (60) lumens per square foot, measured within a ten foot radius of the ATM.
- (f) Total Outdoor Light Output. The total amount of light output on the entire property, measured in initial rated lamp lumens, from all new lamps used in outdoor light fixtures, including all new lights and luminous tubes and new lights used for external illumination of signs, but not including lights used to illuminate internally illuminated signs, luminous tubes used in neon signs, or temporary seasonal lighting from typical low-output lamps, shall not exceed the following limits:
  - (1) Four (4) lumens per square foot of hardscape area (paved areas not including any building footprint area), plus,
  - (2) Five thousand (5000) lumens per each three-foot building entrance or exit, plus,
  - (3) Outdoor Sales Areas: 12 lumens per square foot, plus,
  - (4) Drive-up windows: 6,000 lumens per drive-up window, plus,
  - (5) Service Stations: 12,000 lumens per pump

#### 6. Photometric Lighting Plan Requirements.

- (a) Site Plan Required. All applications for building permits subject to this Section which involve the installation of new outdoor lighting shall include an accurate site plan of the proposed development indicating the location of property lines, and all existing and proposed land improvements, including but not limited to buildings, parking lots, aisles and driveways, streets, sidewalks and walkways, landscaped areas, and accessory structures and the location and type of all exterior lighting fixtures.
- (b) In addition to the requirements in 6 (a) above, all applications for building permits subject to this section which exceed 7,500 square feet of new construction in an Office category, or 5,000 square feet of new construction for all other categories of use within this section, and involve the installation of new outdoor lighting shall include the following information:
  - (1) A photometric plan, prepared by a professional engineer or representative of the lighting industry, at a scale no smaller than one inch equals sixty (60) feet.

- (2) The estimated footcandles at ground level across the entire site including all property boundaries, at minimum intervals of ten feet, plus the estimated footcandles at ten feet beyond all property boundaries;
  - (3) To the extent that such information is readily available from the supplier of each light source, a table indicating the type, light source, wattage, initial output in lumens, light loss ratio, height of luminaires above grade, and the maximum to minimum ratio. The maximum to minimum ratio shall be calculated using all of the on-premise data point sources; and
  - (4) A written opinion by a professional engineer or representative of the lighting industry that the lighting plan complies with the standards of this section.
  - (5) To the extent that such information is readily available from the supplier of each light source, manufacturer's catalogue specifications of all luminaires to be used, indicating the design, refractor (lens) type, cut-off angle (cut-off, semi cut-off or full cut-off), and any special features affecting the performance of the light.
- (c) Additional Submission Requirements. The above required plans, descriptions and data shall be sufficiently complete to enable the designated official to readily determine whether compliance with the requirements of this Section will be met. If such plans, descriptions and data are not reasonably sufficient, the applicant shall submit such additional evidence as reasonably requested by the City of Norman.
- (d) Lamp or Fixture Substitution. After any permit has been issued, manufacturer's specifications showing the substitute is equivalent to the approved fixture must be submitted to the City before any new outdoor light fixture or the type of light source therein is changed, together with adequate information to assure compliance with this Section.
- (e) Certification of Installation. For projects using 200,000 lumens or more a registered professional engineer shall certify in writing to the City that all lighting was installed in accordance with the approved plans.

## EXHIBIT C

### SEC. 431.6 -- COMMERCIAL OUTDOOR LIGHTING STANDARDS

(Established by Ord. No. O-1011-44 – June 21, 2011)

1. Purpose and Intent. It is the intent of this Section to define practical and effective measures by which the obtrusive aspects of commercial outdoor light usage can be minimized, while preserving safety, security, and the nighttime use and enjoyment of property. These measures are intended to reduce light spillover, minimize glare, and decrease resource waste.

2. Conformance with Applicable Codes. All new commercial outdoor lighting shall be installed in conformance with the provisions of this Ordinance, as well as the currently adopted versions of the Building Code, the Electrical Code, and the Sign Code of the City of Norman as applicable and under appropriate permit and inspection, whichever is the more restrictive.

3. Applicability.

- (a) Building Construction. For all public or private commercial, industrial, institutional, and multi-family land uses, developments, buildings, and structures that require a permit subsequent to the effective date of this Section (July 22, 2011), all new outdoor lighting fixtures shall meet the requirements of this Section of the Code.
- (b) These lighting regulations do not apply to properties zoned or used for single-family or two-family dwellings.
- (c) Exempt Lighting. The following luminaires and lighting systems are exempt from these requirements:
  - (1) Internally illuminated signs.
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  - (4) Lighting in swimming pools and other water features governed by the most recently adopted National Electrical Code.
  - (5) Lighting for police, fire, and other emergency services, or required by any state or federal agency, such as the FAA.
  - (6) Interior lighting.
  - (7) Temporary holiday lighting.
  - (8) Low-voltage landscape lighting.
  - (9) Exterior lights that are mounted within interior courtyards or other areas of the building that are not visible from any abutting residential property.
  - (10) Decorative and architectural lighting of bridges, public monuments, or public art, although all luminaires should be installed to minimize glare and be shielded such that no glare is visible from any abutting property.
  - (11) New street lights installed within public rights-of-way.
  - (12) New lighting to be placed on historic properties such that it is important that the new lighting be in harmony with the period lighting of the property.
- (d) Prohibited Lighting. The following luminaires and lighting systems may not be used or installed within the City of Norman:
  - (1) The use of laser source light or any similar high-intensity light for outdoor advertising or entertainment.
  - (2) The operation of searchlights for advertising purposes.

4. Compliance.

- (a) Whenever a complaint about ~~existing~~ lighting is received, it shall be investigated to determine if corrective action is warranted ~~in accordance with the standards and requirements listed in Tables 1 and 2 of this section of the Code.~~ Corrective action is warranted when a Code Enforcement or Police Officer finds evidence of glare; light spillover onto an adjacent single or two-family property; or a visible bulb from an adjacent single or two-family property. Corrective action includes: shielding, re-aiming, or replacement of a fixture with a full cut-off fixture.
- (b) A one-time hardship extension may be administratively granted for up to 180 days, but the applicant must agree in writing to comply with this section of the Code and submit a plan for compliance.
- (c) If the administrative exception is denied, that decision may be appealed to the Board of Adjustment, who may grant the extension as a Special Exception.
- (d) An additional one year extension above the six month administrative extension may be granted as a Special Exception by the Board of Adjustment provided (a) lights within twenty-five feet of any residential boundary have been modified to comply with this section, and (b) the extent of the renovation is large enough to require additional time based on the difficulty in finding compatible lights or the cost of the retrofit must be amortized over a longer timeframe. Property owners may re-apply to the Board for an additional one year extension, provided that a specific plan of compliance has been provided to the Board demonstrating extreme hardship.

**TABLE 1  
POLE MOUNTED LIGHTS**

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Commercial, Industrial, Institutional, or Multi-Family Property within 350 feet of property which is zoned or used as a single or two-family dwelling.	<ul style="list-style-type: none"> <li>• Complaint of light spillover, and evidence that bulb is visible from a residential property boundary, OR</li> <li>• Major remodel of parking area where sixty percent of lights are replaced.</li> </ul>	<ul style="list-style-type: none"> <li>• Install shield, AND/OR</li> <li>• Re-aim to minimize glare, OR</li> <li>• Replace with full cut-off luminaire</li> </ul>	180 days after notification, OR at the time a CO is issued for remodel
All other complaints regarding Commercial, Industrial, Institutional, or Multi-Family outdoor lighting	<ul style="list-style-type: none"> <li>• Complaint of light spillover, and evidence that bulb is visible at the property boundary and, after inspection by staff**, evidence of glare as defined by this Ordinance, OR</li> <li>• Replacement of luminaire, OR</li> <li>• Major remodel of parking area where sixty percent of lights are replaced.</li> </ul>	<ul style="list-style-type: none"> <li>• Install shield, AND/OR</li> <li>• Re-aim to minimize glare, OR</li> <li>• Replace with full cut-off luminaire</li> </ul>	180 days after notification, OR at the time a CO is issued for remodel

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**TABLE 2  
WALL PACKS**

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Commercial, Industrial, Institutional, or Multi-Family Property within 150 feet of property which is zoned or used as a single or two-family dwelling.	<ul style="list-style-type: none"> <li>• Complaint of light spillover, and evidence that bulb is visible from residential property boundary, OR</li> <li>• Replacement of luminaire, OR</li> <li>• Building expansion exceeding 1500 square feet.</li> </ul>	<ul style="list-style-type: none"> <li>• Install shield, OR</li> <li>• Replace with full cut-off luminaire</li> </ul>	180 days after notification, OR at the time a CO is issued for the expansion
Commercial, Industrial, Institutional, or Multi-Family Property within 350 feet of property which is zoned or used as a single or two-family dwelling.	<ul style="list-style-type: none"> <li>• Complaint of light spillover, and evidence that bulb is visible from residential property boundary, OR</li> <li>• Replacement of luminaire, OR</li> <li>• Building expansion exceeding 5000 square feet.</li> </ul>	<ul style="list-style-type: none"> <li>• Install shield, OR</li> <li>• Replace with full cut-off luminaire</li> </ul>	180 days after notification, OR at the time a CO is issued for expansion
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## 5. General Outdoor Lighting Standards.

### (a) Fixture Standards.

- (1) Except as otherwise provided, all new nonexempt outdoor lighting fixtures shall be full cut-off fixtures mounted horizontally to the ground that prevent excessive light from going upward; outdoor luminous tube lighting does not require shielding but total output from all lighting is subject to the limits set forth in Section 5(f).
- (2) Ordinary maintenance of existing fixtures, including replacement of lamps, is specifically allowed provided the new lamps are not increased in lumens. If existing fixtures are removed in order to upgrade, redesign, or reconfigure the lighting design on the property, then such fixtures must conform to the requirements of this section.

### (b) Pole Mounted Lights.

- (1) The maximum light level at any point on an abutting residential property line shall not exceed 0.2 footcandles. ~~When the abutting property is non-residential or public right-of-way, the maximum light level at any point ten feet beyond the property boundary shall not exceed 0.2 footcandles.~~
- (2) Shielding must be permanently installed to ensure continued compliance with this requirement.
- (3) Parking lots should be illuminated to a minimum level of 0.2 footcandles, with a uniformity ratio of 20/1 or less.
- (4) ~~Light poles installed within twenty-five (25) feet of any residential property line or public right of way may not exceed twenty (20) feet in height. All other light poles may not exceed thirty (30) feet in height. Height is measured to the underside of the lens, and includes any concrete base.~~

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### (c) Lights Mounted to Walls of Buildings or Structures.

- (1) All wall mounted lighting on buildings or structures shall be full cut-off fixtures. ← - - -
- (2) When such new lights are installed on a wall, the lights may not exceed a mounting height above the roof line of the building or structure.
- (3) New lights mounted on the underside of any roof overhang shall be fully recessed so that the lens cover is flush with the bottom surface of the overhang.

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### (d) Accent Lighting.

- (1) Except as allowed under 5(d)(2) below, new fixtures used for accent lighting shall be full cut-off, or directionally shielded lighting fixtures that are aimed and controlled so that the directed light is substantially confined to the object intended to be illuminated. All such lights shall be aimed and shielded to prevent excessive light from going upward.
- (2) Fixture types may include floodlights, wall sconces, lanterns, recessed can lights, architectural or decorative lights, or any other fixture that meets the intent of this section. Decorative architectural wall mounted fixtures are not required to be cut-off, semi cut-off, or full cut-off fixtures, so long as such fixtures do not result in any glare as later defined or light spillover onto any abutting residential property greater than 0.2 footcandles when the property is zoned or used as single- or two-family residential.
- (3) ~~The maximum illumination of any vertical surface or angular roof surface shall not exceed 2.0 lumens per square foot of building façade on the side that is illuminated.~~

- (4) Lighting required for the night-time display of the American flag may be of any type or intensity, but if directed up towards the flag, the light fixtures shall be installed to minimize glare and shielded such that the light source is not visible from any abutting single-family or two-family property.
- (e) Canopy Lighting. New lighting under canopies shall be adequate to facilitate the activities taking place in such locations (a minimum of 0.2 footcandles). Any facility utilizing a drive-through area such as banks, service stations, convenience stores, car washes, etc., shall comply with the following requirements:
- (1) New light fixtures mounted in canopies or soffits for drive-through locations shall be installed so that the bulb is fully recessed and the lens is flush with the bottom surface of the canopy, soffit, or overhang.
  - (2) Fuel dispensing locations shall be illuminated so that the minimum lighting level is at least ten (10) lumens per square foot ~~but no more than sixty (60) lumens per square foot~~ of the canopy area.
  - (3) Automated Teller Machines (ATMs) shall be illuminated so that the minimum lighting level is at least five (5) lumens per square foot, ~~but no more than sixty (60) lumens per square foot~~, measured within a ten foot radius of the ATM.
- (f) Total Outdoor Light Output. The total amount of light output on the entire property, measured in initial rated lamp lumens, from all new lamps used in outdoor light fixtures, including all new lights and luminous tubes and new lights used for external illumination of signs, but not including lights used to illuminate internally illuminated signs, luminous tubes used in neon signs, or temporary seasonal lighting from typical low-output lamps, shall not exceed the following limits:
- (1) Four (4) lumens per square foot of hardscape area (paved areas not including any building footprint area), plus,
  - (2) Five thousand (5000) lumens per each three-foot building entrance or exit, plus,
  - (3) Outdoor Sales Areas: 12 lumens per square foot, plus,
  - (4) Drive-up windows: 6,000 lumens per drive-up window, plus,
  - (5) Service Stations: 12,000 lumens per pump

#### 6. Photometric Lighting Plan Requirements.

- (a) Site Plan Required. All applications for building permits subject to this Section which involve the installation of new outdoor lighting shall include an accurate site plan of the proposed development indicating the location of property lines, and all existing and proposed land improvements, including but not limited to buildings, parking lots, aisles and driveways, streets, sidewalks and walkways, landscaped areas, and accessory structures and the location and type of all exterior lighting fixtures.
- (b) In addition to the requirements in 6 (a) above, all applications for building permits subject to this section which exceed 7,500 square feet of new construction in an Office category, or 5,000 square feet of new construction for all other categories of use within this section, and involve the installation of new outdoor lighting shall include the following information:
- (1) ~~A photometric plan, prepared by a professional engineer or representative of the lighting industry, at a scale no smaller than one inch equals sixty (60) feet.~~
  - (2) ~~The estimated footcandles at ground level across the entire site including all property boundaries, at minimum intervals of ten feet, plus the estimated~~

~~footcandles~~ at ten feet beyond all property boundaries that about single or two family residential zones or uses;

- (3) To the extent that such information is readily available from the supplier of each light source, a table indicating the type, light source, wattage, initial output in lumens, light loss ratio, height of luminaires above grade, and the maximum to minimum ratio. ~~The maximum to minimum ratio shall be calculated using all of the on-premise data point sources; and~~

- ~~(4) A written opinion by a professional engineer or representative of the lighting industry that the lighting plan complies with the standards of this section.~~

- (5) To the extent that such information is readily available from the supplier of each light source, manufacturer's catalogue specifications of all luminaires to be used, indicating the design, refractor (lens) type, cut-off angle (cut-off, semi cut-off or full cut-off), and any special features affecting the performance of the light.

- ~~(6) An applicant may submit a photometric plan, prepared by a professional engineer or representative of the lighting industry, at a scale no smaller than one inch equals sixty (60) feet that demonstrates compliance with this ordinance. If such a plan is submitted, it shall create a legal presumption that the subject property is in compliance with this ordinance.~~

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- (c) Additional Submission Requirements. The above required plans, descriptions and data shall be sufficiently complete to enable the designated official to readily determine whether compliance with the requirements of this Section will be met. If such plans, descriptions and data are not reasonably sufficient, the applicant shall submit such additional evidence as reasonably requested by the City of Norman.
- (d) Lamp or Fixture Substitution. After any permit has been issued, manufacturer's specifications showing the substitute is equivalent to the approved fixture must be submitted to the City before any new outdoor light fixture or the type of light source therein is changed, together with adequate information to assure compliance with this Section.
- (e) Certification of Installation. For projects using 200,000 lumens or more a registered professional engineer shall certify in writing to the City that all lighting was installed in accordance with the approved plans.

**ITEM 2**

**WATER CONSERVATION  
MEASURES AND ACTIVITIES  
RELATIVE TO THE EASTERN RED CEDAR  
AND THE USE OF  
DROUGHT RESISTANT LANDSCAPING  
ON CITY OWNED CAPITAL PROJECTS  
AND PROPERTIES**



# office memorandum

**To:** Steve Lewis, City Manager  
**From:** Jud Foster, Director of Parks and Recreation  
**Date:** February 6, 2013  
**Subject:** Drought- Resistant Landscaping

**BACKGROUND:**

The Oversight Committee met on January 9, 2013 to discuss this topic. At that meeting, the Committee requested Staff draft a Resolution that encourages the use of drought-resistant or Oklahoma-proven plants within the City of Norman. They also asked Staff to review and update Appendix F of Chapter 22 of the Code of Ordinances in order to have a more current list of tree and shrub species that are recommended for planting in this area.

**DISCUSSION:**

The attached Resolution, R-1213-99, states that City Council wants to encourage the use of drought-resistant or Oklahoma-proven plants. It also recognizes that the State of Oklahoma, over the last century, has experienced repetitive drought cycles, and current data indicates that Oklahoma is in another drought period. Because of the drought conditions, the Resolution declares that the use of such plant materials will help to ensure that landscaped areas of City-owned property or private developments will improve the aesthetics and quality of life in the City of Norman during periods of drought conditions.

If adopted by the Council, the Resolution directs City staff to plant drought-resistant or Oklahoma-proven plants on all new City projects and in cases of replacement of plants on City property. Staff is also directed to make available an informational guide to the public that encourages the use of drought resistant plant species. Lastly, Staff is directed to draft an amendment to Chapter 22 of the Code of Ordinances that updates the list of approved plants for new commercial developments within the City of Norman in accordance with this Resolution.

**CONCLUSION:**

Staff will be available at the February 13, 2013 Oversight Committee meeting to discuss the attached Resolution and attached plant list in more detail and to answer any questions that the Committee may have.

Reviewed By: Steve Lewis, City Manager  
Susan Connors, Director of Planning and Community Development  
Ken Komiske, Director of Utilities

Attachments: Draft Resolution R-1213-99 with attached Plant List  
Recommendation regarding size of required trees

### Recommendation Regarding Size of Required Trees

When establishing a new landscape the City of Norman will recognize that container grown trees less than 2” in caliper require less water thus having a greater survivability rate compared to large caliper trees.

Trees that are larger than 2” in caliper are generally field grown with a larger crown, and thus, a more extensive root system. At harvest, a portion of the roots are cut when the tree is dug. With the loss of a portion of the root system, the tree sustains greater shock and will require more water to establish over a longer period of time. A 2” or smaller, container grown tree will experience less shock at the time of planting because the roots are contained and not cut during harvest. Furthermore, the tree will require less water due to the size of the tree and its contained root system.

The size of the tree selected should be considered depending on the site, location and general landscape environment. For example, larger trees may be required in parks where a smaller tree may not survive due to potential damage by park users. A smaller sized tree would be acceptable where it may be contained in a landscape bed or in a peripheral buffer and not exposed to possible damage.

A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA ENCOURAGING THE USE OF DROUGHT-RESISTANT OR OKLAHOMA-PROVEN TREES AND SHRUBS IN ORDER TO IMPROVE THE AESTHETICS AND THE QUALITY OF LIFE IN THE CITY OF NORMAN DURING PERIODS OF DROUGHT CONDITIONS.

- § 1. WHEREAS, the City of Norman City Council wants to encourage the use of drought-resistant or Oklahoma-proven plants; and
- § 2. WHEREAS, the City of Norman City Council recognizes that the State of Oklahoma, over the last century, has experienced repetitive drought cycles, and current data indicates that Oklahoma is in a drought period; and
- § 3. WHEREAS, the use of drought-resistant or Oklahoma-proven plants will help to ensure that landscaped areas of City-owned property or private developments will improve the aesthetics and quality of life in the City of Norman during periods of drought conditions; and
- § 4. WHEREAS, with impending water shortages, planting trees and shrubs that are more drought tolerant is the best long term solution to a healthier, low maintenance landscape; and
- § 5. WHEREAS, the City of Norman City Council has directed City Staff to compile of list of drought-resistant and Oklahoma-proven plants, and that list is attached to this Resolution; and
- § 6. WHEREAS, selecting trees and shrubs that require less water to maintain healthy growth will increase chances of survival during drought conditions; and
- § 7. WHEREAS, Oklahoma-proven trees and shrubs are better adapted to local soil, moisture, climate and pest conditions; and
- § 8. WHEREAS, utilizing Oklahoma-proven trees and shrubs furthers the purpose of the City's adopted Water Conservation Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:**

- § 9. That the City of Norman, on all new City projects and in cases of replacement of trees and shrubs, will plant drought-resistant or Oklahoma-proven plant species and will use the attached list as a guide for doing so; and

- § 10. That City Staff is directed to make available an informational guide to Norman citizens that encourages the use of such plant species; and
- § 11. That City Staff is directed to draft an amendment to Chapter 22 of the Code of Ordinances that updates the list of approved plants for new commercial developments within the City of Norman in accordance with this Resolution.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## PLANT LIST

**Section A outlines plant species that DO NOT MEET characteristic requirements of Norman's climate and soil composition for trees and shrubs to thrive.**

**Section B outlines selected sustainable species that DO MEET characteristic requirements for Norman's climate. Species other than listed within this list may be acceptable for use in the landscape and will be considered if the species tolerates Norman's climate and soils. Plant species must be listed on a detailed landscape plan.**

**It is recommended that a variety of species, rather than just one or two species, be utilized in the landscape to avoid a monoculture. Planting only one or two species can increase the probability of a plant population encountering diseases and insect infestation.**

**In an effort to conserve water The City of Norman promotes utilization of drought tolerant and 'Oklahoma Proven' species to assure sustainable landscapes. The following is consistent with the document of 'Oklahoma Proven Species' provided by Oklahoma State University and The Oklahoma State Agriculture, Food and Forestry Department.**

**SECTION A: Plant species that DO NOT MEET the required cultural characteristics suitable for Norman's climate and landscaping requirements.**

**SECTION A**

<u>TREE &amp; SHRUB SPECIES DO NOT MEET REQUIREMENTS</u>	<u>HEIGHT</u>	<u>SPREAD</u>	<u>CHARACTERISTICS</u>
<u>Acer saccharinum</u> Silver Maple	60'	30'	Weak wooded not tolerant of wind & ice
<u>Ailanthus altissima</u> Tree-of-Heaven	30'-60'	30'-40'	Invasive species. Will survive any condition
<u>Albizzia julibrissin</u> Mimosa	40'	25'	Weak wood not tolerant of wind & ice
<u>Broussonetia papyrifera</u> Paper Mulberry	50'	35'	Invasive species. Will survive any condition
<u>Fraxinus pennsylvanica</u> Green Ash	70'	40'	Cannot tolerate clay soil prone to borers
<u>Liriodendron tulipifera</u> Tulip Tree	80'	50'	Requires excellent site is weak wooded
<u>Populus alba</u> White Poplar	70'	40'	Weak wooded
<u>Populus deltoids</u> Cottonwood	100'	60'	Requires rich soil prone to wind damage
<u>Prunus laurocerasus</u> Common Laurelcherry	25'	15'	Not drought and heat tolerant
<u>Prunus serotina</u> Black Cherry	50'	25'	Not drought tolerant, requires good soil
<u>Pyrus calleryana</u> Callery or 'Bradford' Pear	50'	30'	Poor branching prone to wind& ice damage
<u>Quercus palustris</u> Pin Oak	80'	40'	Requires rich soil, sensitive to high pH
<u>Ulmus pumila</u> Siberian Elm	40'	30'	Elm leaf beetle will destroy a population

**SECTION B: Plant species that DO MEET required cultural characteristics suitable for Norman’s climate and landscaping requirements.**

**OKLAHOMA PROVEN SPECIES NOTED IN CHARACTERISTICS (\*OP).**

**SECTION B**

DECIDUOUS TREES	HEIGHT	SPREAD	CHARACTERISTICS
<u>Acer ginnala</u> Amur Maple	15-25’	15-20’	Drought tolerant
<u>Acer rubrum</u> Red Maple	50’	30’	Drought tolerant
<u>Acer saccharum</u> Caddo Sugar Maple	50-75’	30-50’	Drought tolerant *OP
<u>Betula nigra</u> River Birch	60-70’	40’	Drought tolerant
<u>Cercis Canadensis</u> ‘Oklahoma’ Oklahoma Redbud	15-30’	10-15’	Drought tolerant *OP
<u>Chilopsis linearis</u> Desert Willow	15-20’	10-15’	Drought tolerant
<u>Eleagnus angustifolia</u> Russian Olive	25’	15’	Drought tolerant
<u>Fraxinus pennsylvanica lanceolata</u> Urbanite Ash	40-70’	20-30’	Drought tolerant
<u>Ginkgo biloba</u> Chinese Maidenhair	20-40’	15-25’	Drought tolerant
<u>Gleditsi triacanthos</u> Thornless Honeylocust	40-60’	30’	Drought tolerant
<u>Gymnocladus dioica</u> Kentucky Coffee Tree	60’	30’	Drought tolerant *OP
<u>Koelreuteria paniculata</u> Goldenrain Tree	40-60’	30-40’	Drought tolerant
<u>Malus spp.</u> ‘Prairifire’ Crabapple	20’	15’	Drought tolerant *OP
<u>Nyssa sylvatica</u> Black Gum	80’	40’	Drought tolerant *OP
<u>Pistache chinensis</u> Chinese Pistache	30-50’	15-25’	Drought tolerant *OP
<u>Platanus acerifolia</u> London Planetree	65-90’	25-50’	Drought tolerant
<u>Quercus macrocarpa</u> Bur Oak	70’	50’	Drought tolerant *OP
<u>Quercus nigra</u> Water Oak	40-90’	20-40’	Drought tolerant

<b><u>SECTION B</u></b>			
DECIDUOUS TREES	HEIGHT	SPREAD	CHARACTERISTICS
<u>Quercus rubra</u> Northern Red Oak	60-80'	25-30'	Drought tolerant
<u>Quercus shumardii</u> Shumard Oak	40-90'	20-40'	Drought tolerant *OP
<u>Sapindus drummondii</u> Western Soapberry	25-40'	15-25'	Drought tolerant
<u>Taxodium distichum</u> Bald Cypress	70'	35'	Drought tolerant *OP
<u>Ulmus Americana</u> var. American Elm-Dutch Elm resist	60'	40'	Drought tolerant
<u>Ulmus crassifolia</u> Cedar Elm	60'	30'	Drought tolerant *OP
<u>Ulmus parvifolia</u> Lacebark Elm	40-60'	30-40'	Drought tolerant

DECIDUOUS SHRUBS	HEIGHT	SPREAD	CHARACTERISTICS
<u>Berberis thunbergii</u> Barberry	1-2'	3-5'	Semi-Drought tolerant
<u>Buddleia davidii</u> Butterfly Bush	4-10'	10'	Drought tolerant
<u>Euonymus alata</u> Burning Bush	2'	4-5'	Drought tolerant
<u>Forsythia spp.</u> Forsythia	4-10'	Spreading 4-6'	Drought tolerant, Tolerates range of soil
<u>Hibiscus syriacus</u> Rose-of-Sharon	6-10'	4-6'	Drought tolerant Tolerates range of soil
<u>Lagerstroemia indica</u> Crapemyrtle	8-15'	4-6'	Drought tolerant *OP
<u>Viburnum carlesii</u> Koreanspice Viburnum	4-8'	5'	Drought tolerant *OP

## SECTION B

EVERGREEN TREES	HEIGHT	SPREAD	CHARACTERISTICS
<u>Cedrus atlantica</u> Atlas Cedar	15-25'	12-15'	Drought tolerant
<u>Cupressus arizonica</u> Arizona Cypress	20-40'	6-8'	Drought tolerant *OP
<u>Euonymus kiautschovicus</u> Spreading Euonymus	4-7'	3-4'	Drought tolerant
<u>Ilex cornuta</u> Chinese Holly	6-8'	4-5'	Drought tolerant
<u>Ilex opaca</u> American Holly	12-25'	6-8'	Semi-Drought tolerant
<u>Ligustrum lucidum</u> Wax Leaf Privet	5-6'	3-4'	Drought tolerant
<u>Pinus ponderosa</u> Ponderosa Pine	20-25'	6-10'	Drought tolerant
<u>Pinus taeda</u> Loblolly Pine	60-80'	30-50'	Drought tolerant

EVERGREEN SHRUBS	HEIGHT	SPREAD	CHARACTERISTICS
<u>Euonymus japonicas</u> Evergreen Euonymus	6-8'	2-4'	Drought tolerant
<u>Ilex vomitoria</u> Yaupon Holly	6-10'	4-6'	Drought tolerant
<u>Juniperus chinensis</u> Pfitzer Juniper	3-6'	4-6'	Drought tolerant
<u>Juniperus sabina</u> Savin Juniper	spreading	3-5'	Drought tolerant
<u>Ligustrum japonicum</u> Wax Leaf Ligustrum	12-15'	10-12'	Drought tolerant, tolerates all soils
<u>Ligustrum sinense</u> Privet	4-6'	5-6'	Drought tolerant, tolerates all soils
<u>Lonicera fragrantissima</u> Winter Honeysuckle	8' climbing	6'	Drought tolerant
<u>Lonicera xylosteum</u> Dwarf Honeysuckle	Climbing 4'	4-5'	Drought tolerant
<u>Mohonia bealei</u> Leatherleaf Mahonia	5'	3'	Drought tolerant, Wide range of soils
<u>Myrica cerifera</u> Southern Wax Myrtle	8'	4'	Drought tolerant *OP
<u>Nandina domestica</u> Nandina	3-10'	2-4'	Drought tolerant
<u>Pyracantha coccinea</u> Scarlet Firethorn	7-10'	5-8'	Drought tolerant

The following list details Ornamental Perennial species designed to supplement the landscape with drought tolerant species that provide seasonal interest and require very low maintenance.

<u>PERENNIALS</u>	<u>HEIGHT</u>	<u>SPREAD</u>	<u>CHARACTERISTICS</u>
Autumn Sage	2'	2'	Drought tolerant, red or pink flower *OP
Black Eyed Susan	2'	spreads	Drought tolerant, bright yellow flower with black center
Cone Flower	2' Clumping	1'	Drought tolerant, Purple and white flower *OP
Coreopsis	1'	1'	Drought tolerant, yellow flower
Gaura	2'	2'	Drought tolerant, pink and white flower *OP
Lantana	3'	3'	Drought tolerant, Pink and yellow or orange, white flowers
Maiden Hair Grass	5'	3'	Drought tolerant, Feathery plums
Maiden Hair Grass 'Hamlin'	2'	1'	Drought tolerant, Compact small plumes
Mexican Feather Grass	1'	1'	Drought tolerant, stays green seasonally*OP
Red Yucca	2'	3'	Drought tolerant, Red spike flower
Russian Sage	3'	2'	Drought tolerant, Purple flower on stem
White Yucca	2-4'	2-3'	Drought tolerant

## **ITEM 3**

**POSSIBLE MODIFICATIONS TO THE  
WATER CONSERVATION PLAN  
REGARDING SCHEDULED DAYS  
FOR WATER USE RESTRICTIONS  
AND DROUGHT CONDITION TRIGGERS.**

# City of Norman

## Water Conservation Plan 2011



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**Appendix A – City of Norman Resolution R-0203-99**



## **1.0 HISTORY OF THE CITY OF NORMAN WATER SYSTEM**

Settlement of public lands near the Little River and the South Canadian River in central Oklahoma progressed rapidly once the area was opened to entry in the late 1800's. In this area, the once known settlement called Camp Norman was incorporated into the City of Norman on May 13, 1891. Since its incorporation, the City of Norman has continually expanded. About this same time, the State of Oklahoma established the University of Oklahoma in Norman. Since then, our histories have traveled together.

For the first 65 years of our history, Norman's water supply was from wells drilled into the Garber Wellington Aquifer located beneath central Oklahoma. The aquifer ranges South to North from Norman to Guthrie. The aquifer ranges west to east from I-35 to Shawnee. In the 1940's, city officials began to realize the need for additional water resources which led to discussions with the Bureau of Reclamation and the ultimate reconnaissance study for a reservoir in 1949.

A Feasibility Study followed in 1954, a Reappraisal Report in 1959, and a Definite Plan Report in 1961. These all led the Federal Government to the conclusion that a surface reservoir was needed to serve area communities. The reservoir was named The Norman Project, eventually to become Lake Thunderbird and was authorized by Congress on June 27, 1960. The Norman Project considered serving Oklahoma City, Tinker Air Force Base, Norman, Midwest City and Del City. Oklahoma City realized the quantity was too small for their efforts. Tinker decided to stay with their wells which left the supply for Norman, Midwest City, and Del City. Three members from Norman, 3 members from Midwest City, and 1 member from Del City were appointed to form the Central Oklahoma Master Conservancy District (COMCD) in 1961. Their purpose was to manage the needs of all project participants. The lake was designed to yield a reliable water supply at 21,600 acre feet per year or approximately 7 billion gallons per year. The contract stated that Norman would receive 43.8%, MWC 40.4%, and Del City 15.8%.

Throughout this time the lake and the water wells were continually used to supply its citizens as needed. In the 1970's increased peak day water demand was stressing the system. In 1982 the water treatment plant was expanded from 7 MGD to 14 MGD. Though this did not expand our annual allocation of water from Lake Thunderbird, it allowed the plant to replenish the water used after peak day demands experienced in the summertime. As the population and associated water demands expanded over time, this led to water shortages and rationing in the 1990's for Norman. Additional water wells began to be constructed and in 1999, 31 wells along with a 14 MGD water treatment plant were being utilized to meet Norman's demand.

In 2000, Norman completed a connection to the treated water supply system of Oklahoma City. This connection served and continues to serve as an emergency reserve supply and is only operated during times of extreme demand or system emergency. Norman produces its own water from the lake and wells at a much lower cost than purchasing water from Oklahoma City so it is more economical for Norman to purchase the additional water needed using Oklahoma City's Peak Rate.

In January of 2006, the arsenic rule became in effect which lowered the arsenic limits from 50 micrograms per liter to 10 micrograms per liter. This lower limit forced the City to turn off several wells and Norman's water supply was reduced to 15 active wells along with the water from Lake Thunderbird. This same year, the citizens of Norman voted to significantly raise their water rates in order to address the impacts of the lowering of the arsenic limits. With the rate



increase, new wells were drilled within Northeast Norman. Also, large irrigation users were reviewed in an effort to replace their potable water needs with irrigation quality water. Norman began encouraging citizens to practice conservation every day.

## 2.0 WATER SYSTEM INVENTORY

**2.1 Water Wells** Today, Norman utilizes Lake Thunderbird and 26 water wells drilled into the Garber Wellington Aquifer to meet everyday water needs. An additional 10 wells are scheduled to come online August 1, 2011 which will increase our well field to 36 wells. Ground water is pumped from the Garber Wellington Aquifer directly into Norman's water distribution system with the exception of three wells. Of the three considered treated, two are blended with other water sources to meet the arsenic rule. One well has a pilot arsenic removal system set up with chloramination. The remainder of the wells meet current water quality standards with out additional treatment. Feasibility data is being collected to possibly combine several wells that are not active and establish a combined treatment system to reduce arsenic levels. City staff continues to monitor updates to the ground water rule and unregulated contaminants that might be added in the future.

Figure 1 graphically shows the general distribution of the water wells, including those recently closed due to high arsenic, and their physical relation to Lake Thunderbird.

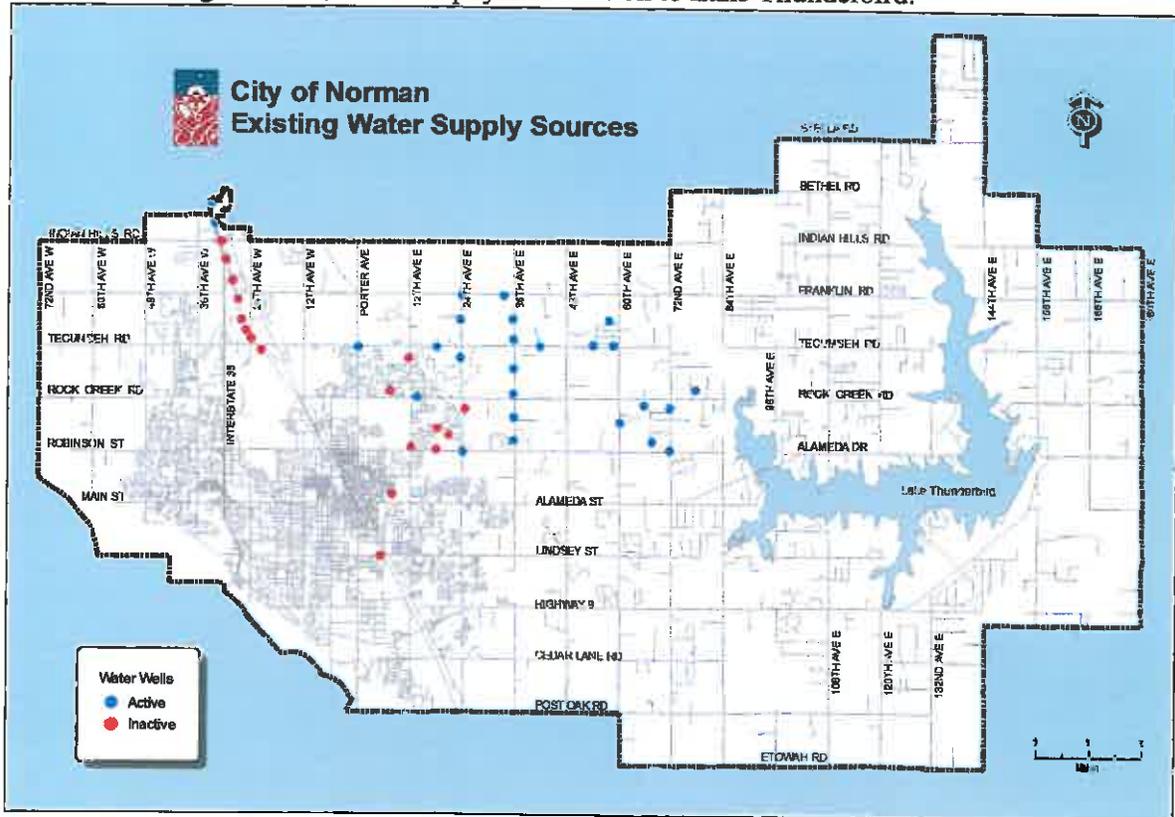


Figure 1.



**2.2 Water Treatment Plant** Raw water is delivered by the COMCD to Norman's water treatment plant. Plant design is conventional softening and it was constructed in the mid 1960's. The plant was upgraded in 1982 and is currently undergoing improvements. Figure 2 is the future treatment process for Norman's water treatment plant.

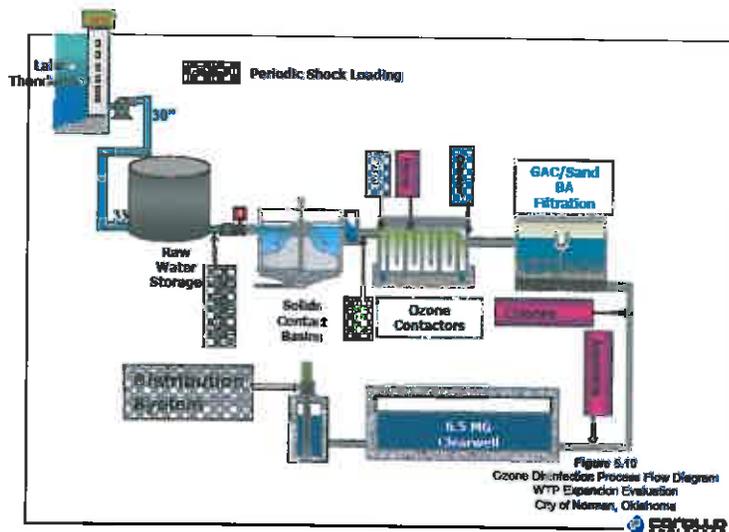


Figure 2.

**2.3 OKC Emergency Connection** The supply line connecting Norman to Oklahoma City provides an emergency supply source. Maximum delivery rate can vary from 6.5 to 9 MGD depending on season and ultimately the pressure differential between Oklahoma City and Norman. This source is a last resort supply since its cost is greater than what Norman's rate structure will support on a continual basis. The vault connection is located at the northwest boundary of City limits.

### 3.0 WATER RIGHTS vs PRODUCTION

**3.1 Water Supply Permitted Rights- Wells** A majority of Norman's ground water right permits are temporary permits which allow withdrawal of 2 acre-ft of water per acre per year. Norman is permitted for approximately 28,600 acre-ft of ground water which equates to roughly 9.3 billion gallons per year. The Garber-Wellington aquifer is currently being studied by the Oklahoma Water Resources Board and the Association of Central Oklahoma Governments (ACOG). Preliminary data suggests that the sustainable yield is much less than the current water rights issued under temporary permits. ACOG indicates the recharge rate is approximately 2 inches per year which suggests that the sustainable yield will probably be between 0.25 and 0.5 acre-ft of water per year. If the decision is made to reduce the yield to 0.5 acre-ft of water per year, the NUA's water rights will be 2.33 billion gallons per year or an average of 6.4 Million Gallons per Day (MGD). This reduced yield would only allow for 36 wells operating 70% of the time throughout the year. Therefore, if the temporary permits are reduced before becoming final permits, additional ground water rights will be necessary.



**3.2 Water Supply Permitted Rights-Surface Water** Norman's surface water comes from Lake Thunderbird which is controlled by the Central Oklahoma Master Conservancy District. Norman is permitted to use an allotment of 3.083 billion gallons per year. This equates to an average of 8.4 MGD. The Norman water treatment plant and raw water supply line had a maximum daily capacity of 14 MGD until 2011 when it was expanded to 17 MGD. However, since the annual average must remain at 8.4 MGD or less, Norman must use less surface water in the winter months to allow for the additional demand in the summer months.

**3.3 Water Production** Daily records are kept on the operations of each source of supply. Figure 3 represents the annual water usage from the three sources available to Norman. The Oklahoma City supply connection became available in Summer 2000 and is an important part of our current summer peak supply.

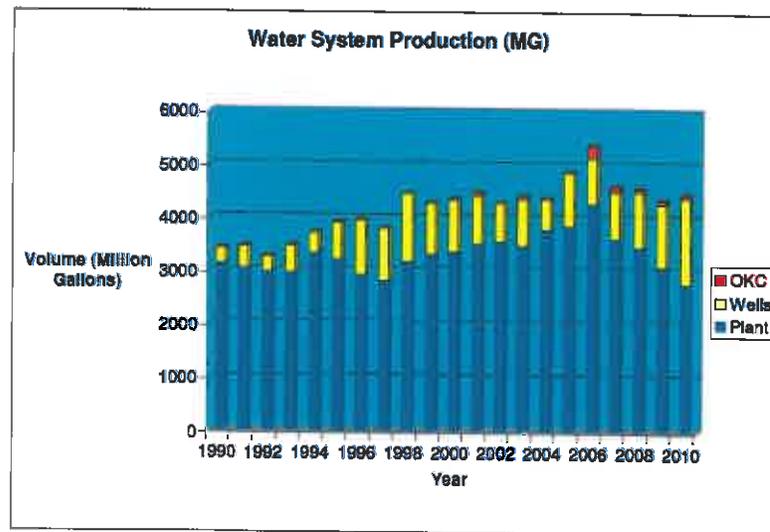


Figure 3.

#### 4.0 WATER CUSTOMER PROFILE

Norman is not a heavily industrialized community. Residential customers consume the majority of the water produced. Within Norman are five purchase water systems operating individually. The University of Oklahoma is the largest followed by Griffin Memorial Hospital followed by three mobile home parks.

Water demand is influenced by the population served, per capita water use, weather conditions and conservation measures, while the water supply capability is largely a matter of the resources available. To assess Norman's ability to meet future needs, the 2040 Strategic Water Supply Plan was developed to address water system improvements and expansion needs based on projected trends in usage. These efforts were based on historical data collected from Norman's operational and growth records. Though the Water Supply Plan projected continued gallon per capita day (gpcd) increases, Norman staff has refined earlier projections and tapered forecasts down from original projections.



**4.1 Population** Norman’s continual growth since 1890 is reflected in Table 1. The data provided in Table 1 originated from the United States Census Bureau.

**Table 1 – City of Norman, Historic Total Population**

Year	Total Population
1890	787
1900	2,225
1910	3,724
1920	5,004
1930	9,603
1940	11,429
1950	27,006
1960	33,412
1970	52,117
1980	68,020
1990	80,071
2000	96,065
2005	101,930
2010	110,925

**4.2 Customer Distribution** The City of Norman delivers water to retail customers inside the City Limits. Table 2 provides a customer summary for the City of Norman in 2011. It is worth noting the City of Norman, unlike most cities, does not have a reserve water supply to meet future industrial ventures should a company want to relocate their business to Norman.

**Table 2 – City of Norman, Water Use Customer Summary in 2011**

Category	# of Accounts
Residential	32,500
Commercial	1,848
Industrial	17
Institutional	45
City of Norman	88
Irrigation Only	716
OU	34
<b>Total Customers</b>	<b>35,248</b>

**5.0 WATER USE PROFILE / RATES**

Water customers in Norman exhibit distinctive use patterns. Each category of user described below illustrates the nature of each customer category use pattern.

**5.1 Per Capita Consumption Data** Per capita consumption is determined by dividing the total water produced in a given year, divided by the population served, then divided by 365 days per year. Table 3 provides the calculated per capita information available from 1960 to 2010.



Table 3 – City of Norman, Historical Capita Consumption of Water

Year	Per Capita Consumption (gpcd)
1960	74
1970	81
1980	100
1985	121
1990	133
1995	139
2000	142
2001	142
2002	133
2003	134
2004	130
2005	142
2006	155
2007	132
2008	130
2009	122
2010	125

Values presented in Table 3 represent experienced demands. Though data from 1960 forward shows an increasing trend, data since 1990 indicate no significant change. Figure 4 below illustrates these trends.

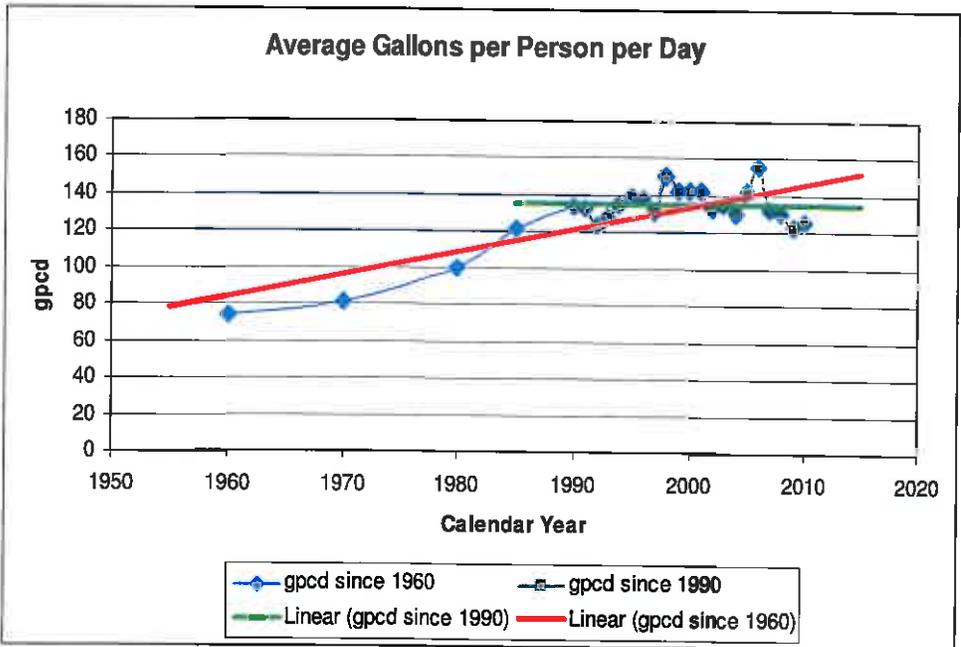


Figure 4.



It is expected that per capita consumption will increase with climate / weather. Data from the Oklahoma Climatological Survey is presented in Figure 5 below. It shows that Oklahoma has been in a period of above average rainfall since about 1983, which may account for the flattening of the water use trend. The state average water use is near 180 gpcd, indicating that Norman has already achieved significant water conservation. Further water conservation will probably be more difficult, and if Oklahoma enters a dry weather trend the increase may outweigh the savings that may be achieved.

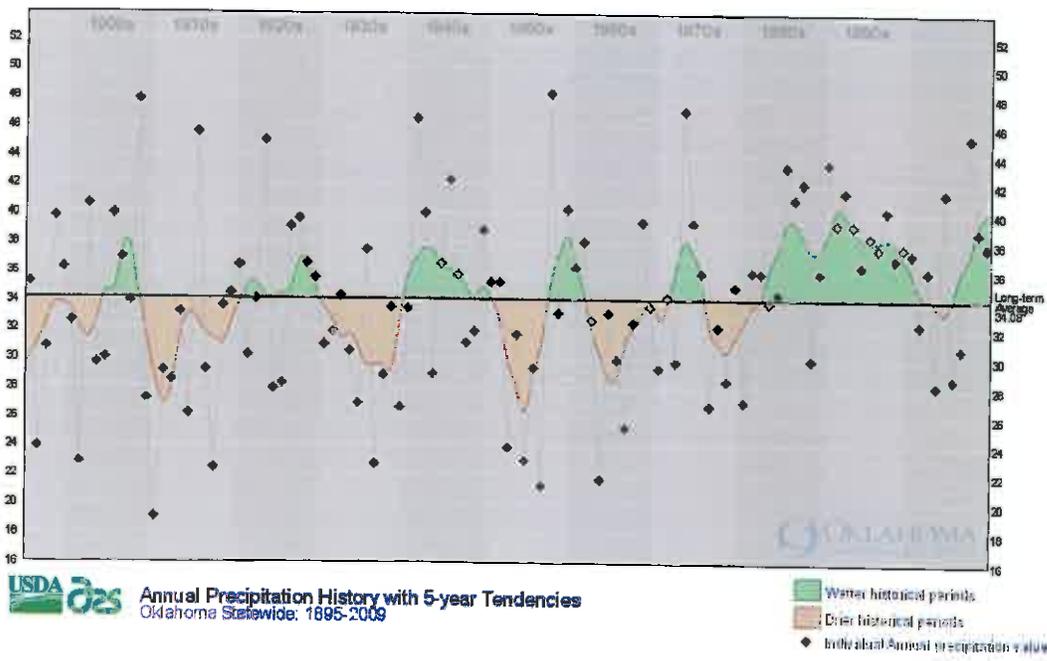


Figure 5

**5.2 Water Pricing Structure** The water rate structure in Norman is established by a majority vote of the public. The city charter prohibits increasing water rates by administrative action. The voters established the water rates currently in effect in 2006. Table 4 presents the water rates currently established for residential customers.

**Table 4 – City of Norman, Residential Water Rates**

Volume	Unit Cost
Base Rate	\$4.00
0 to 5,000 gallons	\$2.00 per 1,000 gallons
5,001 to 15,000 gallons	\$2.10 per 1,000 gallons
15,001 to 20,000 gallons	\$2.75 per 1,000 gallons
20,001 or more gallons	\$4.95 per 1,000 gallons

The voters of Norman also establish the water rates for non-residential. Table 5 reflects the water rates set for non-residential customers.



**Table 5 – City of Norman, Non-Residential Water Rates**

Volume	Unit Cost
Base Rate	\$4.00
0 or more gallons	\$2.10 per 1,000 gallons

The water rates in Norman are in effect year round. No seasonal rate applications exist.

### **6.0 SYSTEM LOSS PROFILE**

Utilities staff continually monitors percent loss within the water distribution system. Utilizing a 12 month running average, Norman’s unaccounted water ranges from 10 – 12%.

**6.1 Water Treatment System Loss** Raw water is delivered to Norman’s water treatment plant by the Central Oklahoma Master Conservancy District. Line losses in their delivery system are unknown. Losses within the boundaries of the treatment plant are thought to be minimal. Recent flow meters have been installed with the plant rehabilitation that will better track water inventories. Losses are usually attributed to the evaporation of filter backwash process water as it is held for extended periods in the residual ponds.

**6.2 Distribution System Loss** As mentioned earlier, system losses are believed to be in the order of 10-12%. To minimize this value, line maintenance personnel are available 24 hours a day to address system failures as they occur. Nighttime crews perform routine tasks until needed for waterline failure. Upon being notified of a failure, they respond with quick corrective action.

Another known source of water loss within the distribution system is from old and or fatigued water meters. The older meters have propellers that spin and account for the water used. The propellers deteriorate over time and are not able to register all of the water delivered to the customers. Line maintenance crews routinely test, remove and replace meters in an effort to improve water accountability. Approximately 550 meters are replaced annually of the 35,248 total meters. This equates to a replacement cycle of once every 64 years. American Water Works Association recommends a replacement cycle of small meters once per 10 years and suggest to annually check large meters accuracy since these usually register larger amounts of water used in the water system.

### **7.0 WATER MANAGEMENT**

Water Management for the City of Norman is very important, considering the historic increases in customer usage along with a growing population. The combination of growth, a slightly increase of customer usage and most importantly a limited local water supply lead to significant water supply problems in the very near future. Recent conservation efforts have resulted in a decrease in per meter usage while the population has increased. However, additional supply is necessary in addition to continued conservation efforts.

**7.1 Water Use Issues** Norman utilizes Lake Thunderbird as its source of surface water supply. In addition to this, water wells into the Garber Wellington aquifer provide the other component of



water supply. Each source is currently experiencing problems with either quantity capability or quality.

Since the 1960's, Lake Thunderbird has historically served the majority of Norman's water demand needs. The annual allotment from Lake Thunderbird is 9,460 acre-feet (3.082 billion gallons). In 1988 Norman exceeded the allotment for the first time. Since then, the water treatment plant use has exceeded the allowed allocation fifteen times. The demands on Lake Thunderbird have increased to the point that it cannot provide the City's supply requirements on a continual basis. Figure 6 depicts Norman continually increasing demand placed on Lake Thunderbird. Only recently efforts were made to operate the well field at a maximum yield to reduce the annual demand from Lake Thunderbird and bring Norman's usage within the permitted allocation. Projected increases over the next 15 years will only get greater as the city approaches 2060.

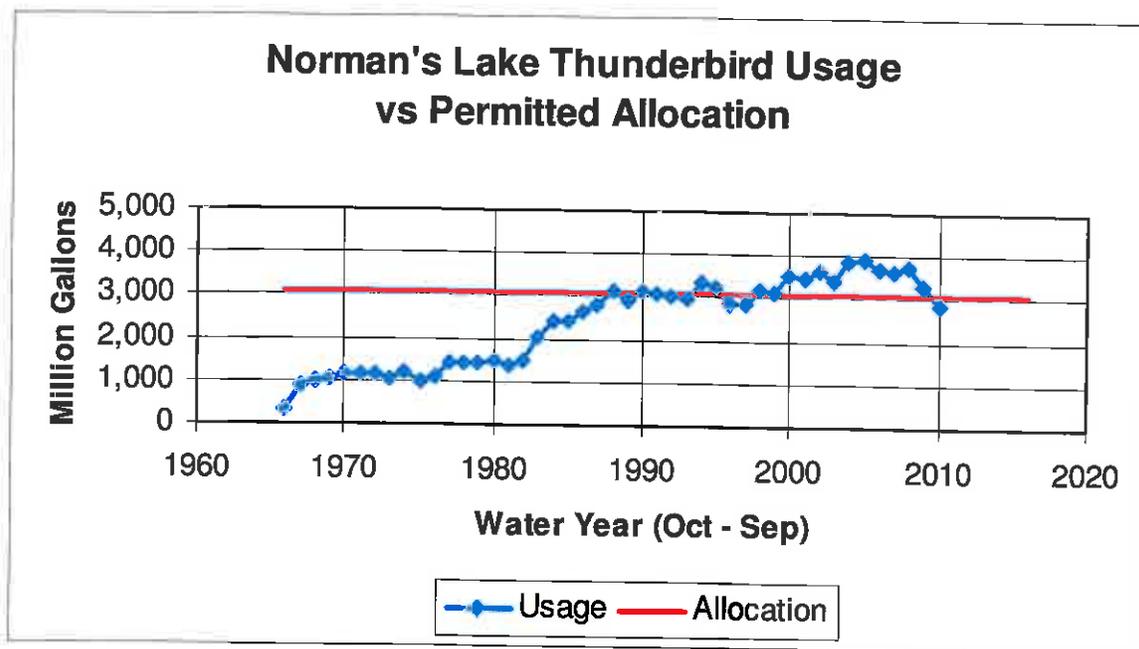


Figure 6.

To reduce the demands on Lake Thunderbird, Norman began to rely heavily on water production from ground water wells to meet demands. This practice allows Norman to limit the extent of exceeding the Lake Thunderbird allotment annually. It is uncertain at this time if the well field can withstand this increased pumping strategy over time. Additionally, Norman must continue to address increased regulations regarding groundwater. The most impacting rule change was the one establishing new limits in the amount of naturally occurring arsenic. This rule change resulted in the loss of fourteen wells from service. In addition, another well failed fluoride testing and one structurally failed. By January of 2006, the loss of these wells reduced Norman's total ability to supply water to a peak rate of 18.4 million gallons per day.

Currently, EPA is reviewing the existing regulatory limits for Chromium. If the current 100 parts per billion (ppb) regulation is reduced to a limit of 10 ppb or less, it will require most of the well field to be shutdown and/or costly treatment added to continue use. EPA has also recently



released candidates for future contaminants of concern which include vanadium. Similar to the other metals, the Garber Wellington well field has levels of vanadium prevalent as well.

**7.2 Water Use Goal** Conserving and reusing water will ultimately save Norman citizens money and decrease the demands placed upon the environment in the form of additional supplies. Norman has accomplished much to reduce the growth of the per capita usage. To further reduce per capita water usage, a combined effort of public education and water pricing will be necessary to achieve this goal. In all cases, Norman will still need additional supplies of water for the future.

**7.3 Indoor Use and Ideas for Reduction** Current indoor use patterns are shown in the attached Figure 7.

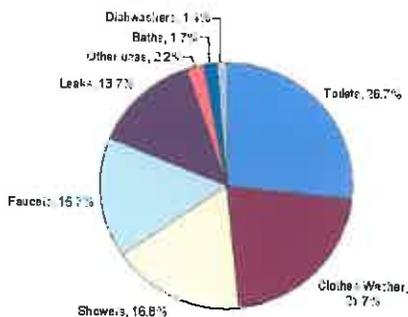


Figure 7.

(Source: American Water Works Association. (1999). Residential End Uses of Water)

Customers can do their part by conserving water and using water wisely. The City has material available on water conservation tips available at the City Hall and on the City website. Some are included here:

\*Take brief showers and/or open faucets only half or three-quarters open to minimize the total water use per shower. Installing a simple restrictor in the shower head or installing a low water use shower head can reduce water use by 25 to 35 percent. However, only opening the faucets part way will accomplish the same thing with no cost or installation required.

\*Place plastic bottles or bags filled with water and a few stones in the toilet tank to reduce the volume of water used with each flush. There are also alternatives of toilet dams or low water use toilets available. These may reduce the total water used by 5 to 20 gallons per day. However, be aware a newer model is probably already a low water use model, and reducing the volume of water per flush may cause improper flushing.

\*Encourage the use of faucet aerators on all kitchen and bathroom faucets, as these reduce the water flow while enhancing the rinsing action of the faucet stream.

\*Use automatic dishwashers sparingly and only for full loads. Most dishwashers use 20 to 30 gallons per wash, and most or all of it is hot water. By washing only full loads or hand washing



small amounts, saves in both water and energy. When cleaning dishes for the dishwasher, wipe them off with a paper towel or napkin rather than rinsing; this will save from 3 to 5 gallons.

\*Wash only full loads of clothes, or match the water setting of the washer to the size of the load.

\*Keep a bottle of water in the refrigerator for a cool drink. Do not run the faucet to chill the water.

**7.4 Outdoor Use and Ideas for Reduction** There are several ways to reduce outdoor water usage. In the summer months, Norman citizens more than double their indoor water usage recorded in the winter months. Outdoor ideas include:

\*Use a nozzle with a cutoff feature on your garden hose when washing the car or other outdoor items. This will cut off the water flow when not needed.

\*Sweep driveways or patios rather than hosing them off, unless they border a flower bed or garden. If so, wash so the water will run to the garden or flower bed. Get double duty from the water used.

\*Plant trees, shrubs and ornamentals that are adapted to dry conditions. Use mulch around plants and shrubs to help limit evaporation and retain water. Use sprinklers sparingly and water after the sun goes down to limit evaporation. Where possible, use soaker hoses instead of sprinklers, as they are more efficient. Don't over fertilize your lawn, since this will make it require more water than normal.

\*If you have a swimming pool, cover it when not in use to control evaporation.



#### **Plumbing and Landscaping Ordinances**

The City of Norman Code of Ordinances requires the 1997 International Plumbing Code for non-residential construction and 1995 Council of American Building Officials for residential construction be observed. Each requires low flow fixtures in new construction.

In 2005 the City of Norman began to require that all new automatic irrigation systems have a rain sensor and freeze gauges installed to promote water conservation. This measure will help to reduce the overall water usage of Norman.

#### **Landscape Programs**

The City of Norman carefully monitors its own use of water utilized in public landscape improvements. Irrigation activities only occur when soil conditions require. Attention is given to weather conditions and forecasts in deciding upon irrigation times for public spaces. Many areas have been switched from spray watering to ground level drip irrigation.

As for private landscape programs, Norman encourages but does not enforce acceptable times for irrigation to be allowed. Current practice is to provide public reminders through the local press



and as billing inserts about wasteful activities commonly occurring during irrigation. Through public media contact, self guided direction for landscape practices occur.

### How much should I water my lawn?

This question is received from citizens often and the answer is dependent on several variables. Local universities maintain a website that monitors soil conditions and with the expertise in agronomy, it suggests watering quantities for various lawns. Customers are encouraged to visit this website provided by Oklahoma and Oklahoma State Universities team partnership.

The web site is named SIP, an acronym for 'Simple Irrigation Plan'. <http://sip.mesonet.org/>

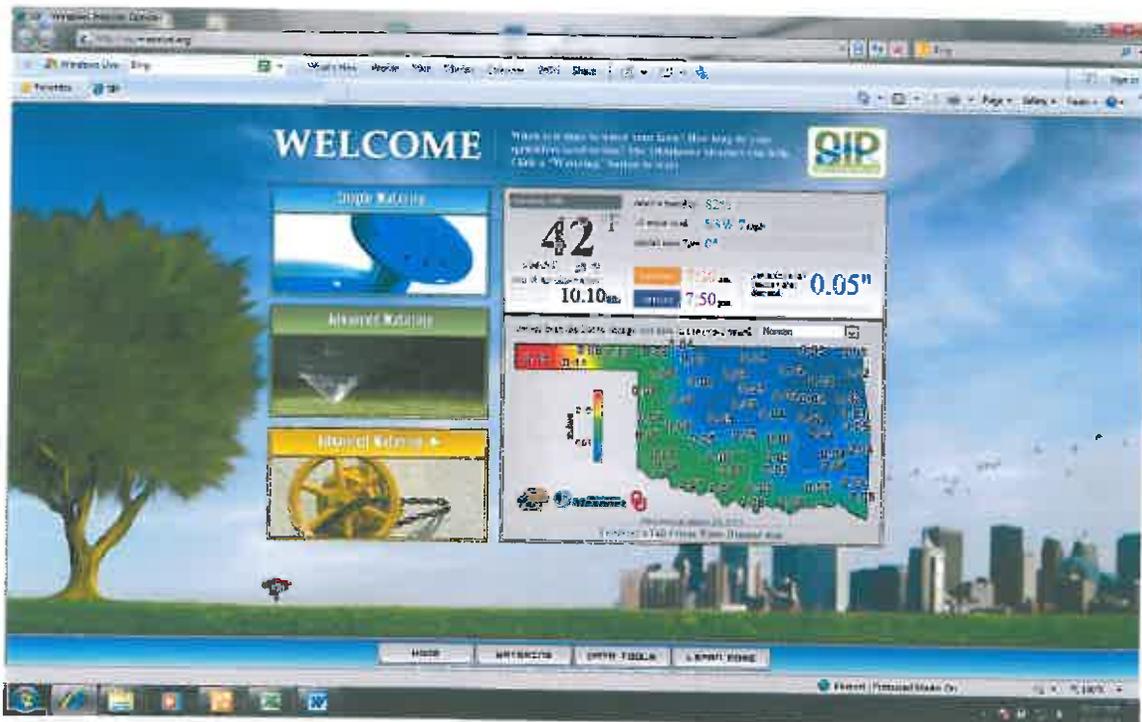


Figure 8 above is an example of the SIP website.

Figure 8.



**7.5 City of Norman Water Conservation Measures** Treated wastewater as irrigation reuse occurs in Norman. The University of Oklahoma uses an average of 500,000 gallons of effluent per day in the summer to irrigate the golf course. The University installed pumps and piping to connect the golf course to the discharge line leaving the treatment facility. Norman desires to utilize this resource further in the future. Figure 9 shows a typical effluent application at the University of Oklahoma Golf Course. At this time, local state regulations limit the irrigation application of effluent to controlled access areas only.



**Figure 9 – City of Norman  
Treated Effluent Application**

Since 2004, Norman has implemented a few notable water conservation measures worth mentioning.

1. Westwood Golf Course utilized potable water for irrigation since it was built in 1967. During summer time peak demands, the golf course would use the equivalent of 1 municipal water well or 300,000 gallons per day. During the 2004 remodel project, new large ponds were constructed to capture and hold storm water. In addition, the water utility fund aided in drilling a new non-potable irrigation well for use on the golf course. The irrigation well was purchased for approximately \$300,000 less than the cost of a fully designed, DEQ approved drinking water well.

2. At a cost of \$15,000, a water well not suitable for drinking water was re-purposed for irrigation only to serve the Griffin park complex. This complex too was dependent on Norman's treated water drinking for irrigation purposes. The existing usage was not fully metered so it is estimated that peak summer irrigation days were over 300,000 gallons per day or the equivalent of one well during peak summer demands. Now Griffin park complex has a new irrigation pond and a well that can be used to help supply irrigation water.

3. Wastewater Treatment Plant constructed a non-potable water system to discontinue using potable water for all of the maintenance activities, such as washing clarifier weirs, foam suppression, pump seals, etc.. This is estimated at a savings of 480,000 gallons per day or the equivalent of 1 and 1/2 wells.



4. During the summer months, potable water is utilized by the composting operation to maintain a continual moist environment during processing. The potable water is used in this operation currently to control dust and limit compost drying during warmer periods. Conversion to use treated wastewater effluent will effectively reduce demands placed on treated water supplies. Staff is working with DEQ to allow the non-potable water to be used for the composting operation.

## **8.0 SELECTED MEASURES AND PROJECTED RESULTS**

Conservation efforts undertaken in the last several years have provided a noted reduction in the growth of the per capita usage of water in Norman. Through knowledge and understanding, the citizens of Norman can continue to reduce their annual per person water demands. In addition to continuing existing programs, new efforts will be introduced to further conservation by the citizens of Norman.

**8.1 Continuation of Current Fundamental Water Conservation Measures** Efforts underway in Norman to conserve water will continue into the future. All existing programs will be continued as long as funding allows. Efforts to gain citizen's support of water conserving practices will be pursued through all existing measures.

**8.2 Projected Results of Conservation Efforts** Figure 20 shows the actual per capita increases in potable water consumption since 1960 yet shows a flat growth from 1990 to current. Staff is uncertain as to how much can be attributed to conservation efforts and or the effects of recent climate patterns. If a growth in demand through adding industry and or extended drought patterns develops along with the expanding population sustainability cannot be achieved with current water resources.

With additional rate increases of the conservation based water rates along with the water conservation and reuse programs listed within this document, it is projected that water consumption can be curtailed. Achieving this goal will affect the timeline of implementing water resource projects. It will not eliminate the future need for additional supplies, but will allow time for detailed consideration to be given to options available.

## **9.0 EDUCATIONAL INFORMATION**

Norman promotes water conservation along with pesticide reduction activities as part of their efforts to promote a cleaner environment. Information is distributed to all water customers several times a year through the monthly billing and other avenues.

Annually, the City of Norman provides the Consumer Confidence Report to all customers and dwelling units served by Norman water. In this, along with all required information, extensive conservation tips are given for water use in and around households. In 2010, approximately 30,000 reports were delivered to the citizens of Norman.

**9.1 Media Campaign** To reduce summertime periods of high water usage the City of Norman, along with the local newspaper, publishes daily the previous days overall per capita usage along with a conservation tip. This promotes awareness of what demands the citizens' place on the system when



temperatures are high. In addition, with the help of local news agencies, water use awareness media releases occur to notify citizens of the need to be responsible for their usage of water. Publications have included recommendations to our customers.

**9.2 School Programs** The Norman public schools have implemented a Thursday Folder program in the grade schools whereby every Thursday a folder is sent home with each student containing school information, completed assignments, and public information. Students and parents have to review the materials together with the folder returned the following day with the parent's signature verifying that the materials were reviewed. Over the last several years, multiple distributions of water conservation materials have been made. In 2005, 6,700 fliers and bookmarks noting conservation and protection of our water were distributed through the Thursday Folder program.



**9.3 Information and Education Program**

The items listed in Section 4.0 outline the basis of the information and education program in effect today in Norman. Funds for these actions are provided by the water utility system revenues. Future efforts will continue to expand the public's knowledge of voluntary water conservation practices.

Part of information and education is using the 'drought monitor' web site sponsored by several state and federal organizations. This information is posted weekly at the Water Treatment Plant to keep track of weather patterns, especially related to drought. The web site is; <http://drought.unl.edu/dm/monitor.html>



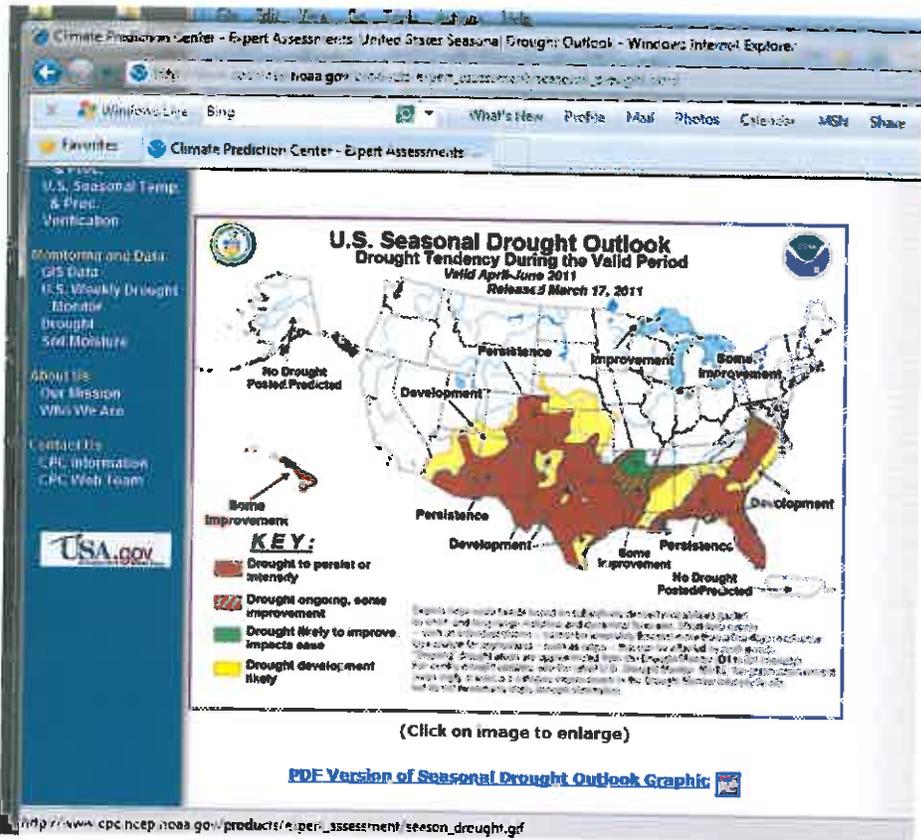


Figure 10.

Figure 10 above is the screen sample of one of the pages from the drought web site.

**9.4 Water Conservation Coordinator** The City of Norman has assigned water conservation information distribution and the direction of public programs to the Environmental Services Coordinator. The responsibilities include coordinating compliance monitoring of industrial customers, coordinating water pollution educational programs, and water conservation education. The mailing address to the City of Environmental Services Coordinator follows:

City of Norman  
 Environmental Services Coordinator  
 P.O. Box 370  
 Norman, OK 73070

**10.0 MANDATORY WATER CONSERVATION MEASURES**

Additional water conservation measures are utilized when drought patterns begin. The City Manager begins with voluntary measures and if conditions persist, must mandate more extreme measures.



**10.1 Drought Contingency Plan** Triggers for Stage 1, voluntary water conservation. The City Manager may implement Stage 1 when one or more of the following criteria are met:

1. The City water demand is expected to equal the NUA's supply capacity.
2. Lake Thunderbird water level drops to a water level of 1034.0.
3. There is a temporary reduction in the source of supply from Lake Thunderbird (i.e. one of the supply pumps not operating, break or damage to raw water line, temporary contamination to water supply).
4. A large portion of NUA's water distribution system is temporarily out of service due to water main breaks, threat of contamination, construction damage, etc.).
5. Oklahoma City emergency connection is not available for use, due to a water line break or reduced source of supply.
6. COMCD (Central Oklahoma Master Conservancy District) requests a slight reduction in member cities usage.

**Goals for use reduction and actions available under Stage 1.** The goal for water use reduction for Stage 1 is to raise public awareness of potential drought or water supply problems. The City Manager may implement any or all of the actions or programs listed;

1. Increase public education on ways to reduce water usage.
2. Review non-essential City water use and reduce when/where possible (e.g. street cleaning, vehicle washing, operation of ornamental fountains, etc.).
3. Reduce City water use for landscape irrigation to every other day or less.
4. Request voluntary reductions in water use by the public.
5. Recommend to all NUA customers voluntary conservation such as;
  - a. Odd/Even watering. House addresses that are even numbered are requested to water on even numbered calendar days only, and house addresses that are odd numbered are requested to water on odd numbered calendar days only.
  - b. Do not operate irrigation sprinklers between 9 am and 6pm. This is the hottest part of the day.
  - c. Maintain and review the irrigation sprinkler operation to repair broken sprinkler heads and prevent watering of sidewalks and streets.
  - d. Irrigate landscaping with a hand operated hose equipped with a positive shut off nozzle. Hand watering of landscape beds is allowed at any time.

**Triggers for Stage 2, Moderate (Mandatory) Conservation.** The City Manager may implement Stage 2 when one or more of the following criteria are met:

1. The City water demand exceeds the NUA's supply capacity by greater than 3 mgd for two consecutive days and there is no weather related relief in the immediate forecast. The following link is used for forecasting extensiveness of drought:

[http://www.drought.unl.edu/dm/DM\\_south.htm](http://www.drought.unl.edu/dm/DM_south.htm)

2. There is a reduction in the long term source of supply from Lake Thunderbird (i.e. supply pumps down, break or extensive damage to raw water line, contamination to water supply).
3. A large portion of NUA's water distribution system is out of service due to failure or damage of major water distribution components.



Goals for Use Reduction and Actions Available Under Stage 2. The goal for water use reduction in Stage 2 is a significant reduction in the water demand to more closely match the supply capability of NUA. Implementation of Stage 2, will require public notification as provided by a Proclamation of the City Manager. Water use restrictions shall apply to all customers connected to the NUA water system.

1. Continue with water conservation actions and programs provided under Stage 1, unless they are amended or replaced by the restrictions provided in Stage 2.
2. Recommend the public, developers and commercial enterprises to wait until the current drought or water emergency has passed before establishing new landscaping. New landscaping installed during any drought stage will be subject to all water use restrictions implemented. Financial loss will not constitute justification for a variance.
3. Eliminate non-essential City water use (e.g. street cleaning, vehicle washing, flushing of water lines, fire hydrant testing, etc.).
4. City to reduce splash pad operation hours by 2 hours per day.
5. Washing or hosing down of buildings, sidewalks, driveways, patios, porches, parking areas or any other paved surfaces is prohibited.
6. Washing of cars, trucks, trailers or other vehicles is prohibited, unless these items are taken to a commercial carwash.
7. Excessive water run-off from any landscaped area onto streets, alleys or parking lots or other paved surfaces is prohibited. Water run-off is excessive when it extends for a distance greater than ten feet from the property's boundary lines or ten feet past the targeted irrigation area.
8. All outdoor watering or irrigation is prohibited between the hours of 9 am and 6 pm.
9. Odd/Even water restrictions for irrigation purposes is required for all customers with additional restriction of NO watering on Wednesday and Thursday of each week.

Triggers for Stage 3, Severe (Mandatory) Conservation. The City Manager may implement Stage 3 when one or more of the following criteria are met:

1. The City water demand exceeds the NUA's supply capacity by greater than 6 mgd for two consecutive days and there is no weather related relief in the immediate forecast.
2. Areas of the water distribution system have reduced water pressures less than 25 psi for 24 hours or more.
3. There is a reduction in the long term source of supply from Lake Thunderbird (i.e. supply pumps down, break or extensive damage to raw water line, contamination to water supply).
4. A large portion of NUA's water distribution system is out of service due to failure or damage of major water distribution components.

Goals for Use Reduction and Actions Available Under Stage 3. The goal for water use reduction in Stage 3 is an immediate and drastic reduction in the water demand to more closely match the supply capability of NUA. Implementation of Stage 3, will require public notification as provided by a Proclamation of the City Manager. Water use restrictions shall apply to all customers connected to the NUA water system.



1. All of the water use restrictions implemented under Stage 1 and 2 shall continue in force except as amended or replaced by the restrictions set out in Stage 3.
2. Landscape watering is limited to one day per week and only early morning or evening watering (no watering between 9 am and 6 pm). Residential landscape watering shall comply with the following mandatory five day watering schedule; watering is allowed only on the day the garbage is collected; for commercial and businesses with more than one day per week garbage pick-up, the schedule follows;

<u>Area</u>	<u>Allowed Landscape Water Day</u>
North Norman	Monday
South Norman	Tuesday
East Norman	Wednesday
West Norman	Thursday
Central Norman	Friday

3. Except as otherwise provided herein, landscape watering is prohibited on weekends.
4. Landscape beds may be watered on any day by using a hand operated hose equipped with a positive shut off nozzle. Soaker hoses for foundation maintenance are authorized as necessary. In all instances, run-off is prohibited.
5. Watering of City property, medians, parks, and athletic complexes will be allowed one day per week, following the North, South, East, West, Central schedule, and only before 9 am or after 6 pm. Golf course watering and irrigation using potable water shall be limited to greens and tee boxes only.
6. City splash pads will be shut off.
7. Pools may use water to maintain operational levels. Use of potable water to refill ponds and lakes is prohibited.
8. Use of potable water at construction sites for dust control, compaction or wash-downs is prohibited.

During periods of rationing, local laws allow for the police enforcement of the limits set in the emergency (City of Norman Code of Ordinances; Section 21-501). This action is a last effort to maintain acceptable water supplies to its citizens. It is not the desire of the City of Norman to inform its citizens how to go about their lives, but instead only implement personal/public directing measures during times of emergency.

### **11.0 ENVIRONMENTAL REVIEW**

Currently the State of Oklahoma does not allow the irrigation of common spaces, such as parks and lawns, with effluent. Irrigation of controlled access Golf Courses is allowed, but common grounds are not. At this time, the State of Oklahoma Department of Environmental Quality is beginning to consider new applications of effluent. If it is approved for use of effluent in common public spaces then the Expanded Wastewater Reclamation Efforts, described in Section 7.2 are expected to occur. If delay in approval of this type of applications occur, then reuse efforts will be limited to current practices.



12.0 ADOPTION AND IMPLEMENTATION

## Appendix A

### City of Norman Resolution R-1011-123 Adopting the Water Conservation Plan

Resolution

R-1011-123

A RESOLUTION OF THE COUNCIL OF THE  
CITY OF NORMAN, OKLAHOMA, ADOPTING  
THE CITY OF NORMAN WATER CONSERVA-  
TION PLAN 2011 WHICH INCLUDES THE  
DROUGHT CONTINGENCY PLAN.

§ 1. WHEREAS, the Norman City Council believes it is important to plan for Norman's future and water needs; and

§ 2. WHEREAS, the Norman City Council also believes that the conservation of our water helps save our resources as well as the cost associated with providing to all citizens; and

§ 3. WHEREAS, the City of Norman Water Conservation Plan is a starting point for community minded water conservation activities through public education and programs to conserve and reuse our water; and

§ 4. WHEREAS, the City of Norman, the State of Oklahoma, and the Central Plain States are in a drought and proper planning dictates the implementation of a staged drought contingency plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA:

§ 5. That the Council of the City of Norman, Oklahoma, adopts the City of Norman Water Conservation Plan 2011 which includes the Drought Contingency Plan attached hereto and made a part hereof.

PASSED and ADOPTED this <sup>31<sup>st</sup></sup> day of May, 2011.

 ATTEST:  
  
Mayor

  
  
City Clerk



# City of Norman

## Water Conservation Plan 2011

