

ATTENTION APPLICANT



1. COMPLETE APPLICATION

Print in ink or type the answers to each question clearly and completely. Applications that are not complete will not be processed. An **official transcript** from your college or university, verifying the number of credit hours you have obtained, **MUST BE INCLUDED WITH YOUR APPLICATION.**



2. WRITTEN EXAM

The written exam will be administered on **Monday, February 1 and Saturday, February 6, 2010.** You will be notified by letter of the day, time and location of your exam. (You will be scheduled for one of the two testing dates listed above.) **The date and time of your examination cannot be changed!**

A testing fee of \$15 will be collected from each applicant on the day of testing, which is our cost to purchase the test. Limited change will be available, so exact cash or checks payable to the City of Norman will be accepted. We are unable to process debit or credit cards.



3. PHYSICAL AGILITY TEST

The requirements for the physical agility test are attached so that you may begin preparing for the test. Please note only applicants with 70% or above on the written examination may be selected to proceed to the physical agility test.

IF YOU HAVE ANY QUESTIONS REGARDING THE APPLICATION PROCESS, PLEASE ASK ONE OF THE HUMAN RESOURCES STAFF.