



FLEET MANAGEMENT

VEHICLE INSPECTION CHECKLIST

Date: _____
 Vehicle # _____
 Mileage _____



"We're Proud of Our Blue Seal Team"

ITEM	"OK"	COMMENTS
Check oil level		
Oil plug & filter tight		
Tire wear/condition tread life remaining %		
Inspect tires for proper inflation & wear patterns		
Check tires for rotation		
Front brake pad condition % remaining		
Rear brake shoe/pad condition % remaining		
Oil cooler lines		
Trans cooler lines		
Trans fluid levels, check for leaks		
Engine leaks (visual)		
Differential leaks (visual)		
Transfer case (visual)		
Final drive leaks (visual)		
Hydraulic system and leaks (visual)		
Battery cables		
Seat belts, shoulder harness, buckles		
Four wheel drive system		
Fuel filler cap		
Inspect for evidence of significant collision or repair		
Road test and note discrepancies		
Test operation of turn signal lights, brake lights, head lights, tail light, Daytime running lights, and horn		
Emergency lighting		
Lube complete vehicle		
Lube vehicle body chassis (hinges, latches, outside key lock, cylinder)		
Inspect interior lights, power door locks		
Inspect belts for cracking, fraying, and wear		
Check air filter		
Inspect P.C.V.		
Inspect power steering for leaks		
Check engine coolant level		
List coolant protection (-10° preferred)		
Inspect condition of radiator hoses & heater hoses		
Inspect windshield washers		
Inspect windshield washer operation & fluid level		
Check brake pedal for proper travel		
Inspect operation of air conditioning & heating systems		
Inspect brake hydraulic system (master cylinder level, signs of leakage)		
Test emergency brake adjustment		
Inspect C.V. boots (front wheel drive cars)		
Visual check of shock absorbers/struts		
Inspect condition of exhaust system		
Visually inspect undercarriage/check for signs of leakage or damage		
Backup Alarm		

Technician _____