



City of Norman – Central Library
103 W. Acres St.
Norman, OK 73069

Phase 1 Protocol

This is the initial protocol for trying to gain control of the air quality of the building. This plan of action is going to take five days to complete. At the end of the five days, we will do additional air quality testing on the 1st, 2nd, and 3rd floor common areas, to verify if this protocol was successful. The goal of this protocol is to ensure no Stachybotrys spores are present in any of the areas that will be open to the public and employees. We cannot guarantee that the following plan of action will completely decontaminate the common areas, and additional steps may need to be taken to achieve the goal set. However, we feel this is the best course to follow given our current information.

Day 1: 11/16/23 - Thursday

- Secure the building, and not allow anyone in until we have regained air quality clearance control in the common areas of the building, this shall include patrons and staff.
- Set containment and changing rooms in the six areas of concern, however, more may need to be set. We will address them as needed.

The 6 areas include: Staff Office 115, SE Bay Windows, Second Floor SE Study Rooms, 305 Pioneer Room, Fire Escape Stairwell, and the First Floor SW Kids Corner.

- Set up negative air in all impacted areas.

Day 2: 11/17/23 - Friday

- Fog all areas at the beginning of the day with an antimicrobial solution.
- Hepa Vac all common areas of the facility.
- Fog our way out at the end of the day with an antimicrobial solution.
- Change filters on all air scrubbers twice a day throughout the entirety of this process, fogging your way out with an antimicrobial solution.

Day 3: 11/18/23 - Saturday

- Fog with an antimicrobial solution
- Change filters twice a day throughout the entirety of this process, fogging your way out with an antimicrobial solution.

Day 4: 11/19/23 - Sunday

- Repeat process from day 3 to ensure a full 48 hours of air scrubbing has taken place.

Day 5: 11/20/23 - Monday

- Clearance testing to see if we have regained control of the common areas of the building and see if the library can be reopened.

***This protocol is only for controlling the common areas of the building, not the containment areas.

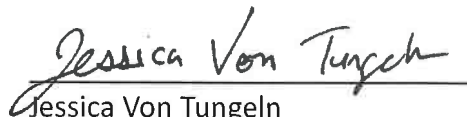
***This document is a preliminary plan of action. Cavins Group reserves the right to deviate from this protocol as we see fit to properly manage this project.

Date: 11/15/2023



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Date: 11/15/2023



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